



Auburn University at Montgomery

Parent and Student Academic Advising Guide

2026-2027



Introduction and Basic Information

What is the Office of Central Advising?

The Office of Central Advising is the primary advising office at Auburn University at Montgomery. It is led by the Director of Advising and sets the minimum expectations for advising for all advising offices and services at AUM.

Location: Taylor Center, 145

Office Hours: 8:00 AM to 5:00 PM, Monday through Friday

Leadership and Staff:

Christin LeJeune, *Director of Advising*

Stephanie Burdette, *Associate Director*

Christina Buntyn, *Academic Advisor*

Amber Evans, *Academic Advisor*

Christian Grant, *Academic Advisor*

Kendra Griggs, *Academic Advisor*

Tangerla Jones, *Academic Advisor*

Courtney Lane, *Academic Advisor*

Chasity Sanders, *Academic Advisor*

Kennedy Smith, *Academic Advisor*

Alexis Sponsler, *Academic Advisor*

P.J. Taylor, *Academic Advisor*

Mallory Hale, *Academic Advisor- Athletic Success*

Meonka Giles, *Coordinator for Pre-Professional Programs*

Tiffany Johnson, *Administrative Associate*

Dr. Lynn Stallings, *Interim Dean of University College*



What is the mission of the Office of Central Advising?

The mission of the Office of Central Advising is to educate, empower, and support students as they discover and pursue their personal, academic, and professional goals, and to promote excellence in advising across campus.

What is the role of advising at Auburn University at Montgomery?

Academic advising is an ongoing partnership between a student and an advisor designed to help students develop their personal, educational, and career goals. Academic advising is collaborative by nature; therefore, both advisors and students have responsibilities that must be upheld to ensure the success of the advising process.

What is the advisor's role in an advising partnership?

Academic advisors will:

- Have a thorough understanding of AUM's core curriculum, institutional requirements, and degree requirements.
- Proactively assist with course planning and help students develop, clarify, and modify academic goals.
- Clarify AUM's policies and procedures.
- Discuss students' academic performance and its impact on their future goals.
- Be available, responsive, and courteous.
- Listen, ask questions, and provide meaningful feedback.
- Adhere to confidentiality guidelines as outlined in the Family Educational Rights and Privacy Act.

- Be knowledgeable about campus resources and make referrals to student support services as necessary.
- Guide students through their degree progression and make recommendations as necessary.
- Seek to build a collaborative relationship with students.

What is the student's role in an advising partnership?

Students will:

- Keep all scheduled advising appointments or reschedule promptly, if unable to attend.
- Meet with the advisor at least once per semester.
- Register for courses on time and in accordance with the advisor's guidance.
- Speak to the advisor before dropping or swapping courses in order to avoid unforeseen challenges.
- Review Degree Works each semester to track their own degree progress and understand their remaining requirements and completion timeline.
- Be open and honest with the advisor about their personal, educational, and career goals.
- Be open and honest with the advisor about any ongoing challenges which could impact the student's success.
- Read and respond to their AUM email address, as it is the official means of communication for University business.
- Take responsibility for their academic performance.
- Keep lines of communication open with their advisor.
- Follow up with recommended referrals from their advisor.
- Seek to build a collaborative relationship with their advisor.

Are all advisors located in the Office of Central Advising?

Not all advisors are located in the Office of Central Advising. Some graduate students will be advised by a member of the AUM faculty. Some students are advised by professional advisors located in the Colleges. All advisors, whether faculty or professional, should follow the expectations set by the Director of Advising in the Office of Central Advising.

Honors, Exploratory, and Special Populations

What do students do if they haven't decided on a major yet?

Students who haven't yet declared a major are considered Exploratory. Exploratory students are on a journey of self-discovery and will not be alone or unsupported. A dedicated Exploratory advisor with a depth and breadth of knowledge about AUM's major offerings will be there to guide students until they determine what path they want to follow and what major they want to declare. Exploratory students will take courses in the AUM core curriculum until they declare their major. This advisor is located in the Office of Central Advising.

What about students in the University Honors Program?

Students in the University Honors Program will have the support of two advisors: their major advisor and a fulltime, professional Honors advisor. The Honors advisor will assist students in understanding the requirements of the University Honors Program and collaborate with the student's major advisor as needed to ensure a smooth path through their curricula. This advisor is located in the Office of Central Advising.

What support is provided for students in Pre-Health programs?

Students intending to complete a professional health program (medicine, dentistry, pharmacy, etc.) will work with an academic advisor to navigate their major curriculum (typically biology or chemistry.) However, they will also

have the support of a Coordinator for Pre-Health Programs who will assist them with processes and information related to these programs (the MCAT, specific program prerequisites, letters of recommendation, etc.) This advisor is located in the Office of Central Advising.

How does advising work for students in the AUM Bridge Program?

The AUM Bridge Program has a dedicated advisor for students in that program. Students remain in the AUM Bridge Program for their first two semesters and are advised by a dedicated Bridge advisor who may also be a professor and mentor. Students in the Bridge Program are advised for appropriate courses for their major. Upon completion of the AUM Bridge Program, students are transitioned to their major advisor. The advisor for the AUM Bridge Program is located in the Warhawk Academic Success Center.

How does advising work for students who are non-degree seeking, taking a course as a transient from another university, dual enrollment, or auditing a course?

Students who are non-degree seeking, taking a course as a transient from another university, dual enrollment, or auditing a course are advised in the Warhawk Academic Success Center.

How does advising work for students who are in pre-nursing, education, pre-social work, etc.?

Students in programs with a professional application process (nursing, social work, education, medical laboratory sciences, etc.) will be guided through the program's prerequisite process by their academic advisor and/or a faculty advisor for the program. These programs also have dedicated information (student handbooks, information packets, etc.) available in those departments and on the website and in the university catalog. Students should pay close attention to their advisor's guidance and also familiarize themselves with any other handbooks and information that is provided about timelines, minimum GPA requirements, etc. for these professional programs.

New Freshmen

Should a brand-new freshman who was just admitted schedule an appointment with an academic advisor?

Brand new freshmen are advised and registered for classes at New Student Orientation. New Student Orientation is a crucial part of the onboarding process for new students. Parents will have the opportunity to ask questions and chat with academic advisors at Orientation, though they will not be in the advising room when it is time for students to register. More information about how to prepare for Orientation is included in this document.

What should parents and students know about FERPA?

The Family Educational Rights and Privacy Act (FERPA) protects the privacy of student records. All institutions that receive federal funding must comply with FERPA. You can read all about FERPA [here](#), but in an advising context, it controls who can access a student's grades, academic information, financial information, etc. In primary and secondary educational institutions, FERPA rights belong to the parent. However, when the student reaches the age of 18 or begins to attend a post-secondary institution, regardless of age, all FERPA rights transfer to the student.

If students want parents, guardians, spouses, partners, etc. to be able to speak with their academic advisor and provide any personal academic information, students must sign a FERPA form authorizing them to do so. This form can be completed at the AUM Registrar's office (downstairs in the Taylor Center.) If a student chooses not to release their educational records, academic advisors cannot communicate personal academic information to anyone other than the student.

According to the law, a person becomes a student for purposes of FERPA when they are "in attendance" at an institution. This includes attendance in person or remotely. At AUM, we define a student as someone currently



or previously enrolled in any academic offering (including dual enrollment) of the University. This does not include prospective students or applicants to any program of the university.

According to AUM policy, FERPA becomes effective on the first day of classes for those newly admitted students who have enrolled in at least one course. A student who accepted an admission offer but did not enroll in at least one course, or a newly admitted student who canceled his/her registration either before or after the semester begins, is not covered by FERPA.

A FERPA authorization can be authorized or revoked at any time in the student's educational career at the AUM Registrar's office (Taylor Center 114).

What is a PIN number and how do I get one?

A PIN (personal identification number) is given to a student each semester once they have met with their advisor. The PIN allows a student to register for their next set of courses and will only work for one semester. There are different PINS for each Spring, Summer, and Fall semester. Students must meet with their advisor at least twice per academic year to be advised and receive these PINs. Brand new freshmen will receive their first PIN(s) at New Student Orientation.

Once they have been advised, students will receive their PIN in Degree Works alongside their advising plan for each semester. Students can access their PIN and advising plan anytime in their MyAUM account.

When do I register for my classes each semester?

Advising for Spring semesters will begin the prior October, with some special populations being advised in late September. Registration for Spring semesters typically begin in October.

Advising for Summer and Fall semesters will begin in March, with some special populations begin advised in late February. Registration for Summer and Fall semesters typically begins in March.



What should I expect as a new freshman at New Student Orientation?

Orientation is a fun-filled, all-day experience that will begin at around 9:00 AM and end at around 3:00 PM. Students can meet members of their faculty and their college, chat with their academic advisor, make connections with other students, and finalize details regarding their financial aid, scholarships, Housing assignment, and more!

Parents and supporters will get the chance to speak with an advisor at the browse session, which takes place before registration time. Once students are dismissed to

the advising room, parents and supporters will not go with them. Parents and supporters will go to another room with information particularly for them while the advising and registration is being finalized.

I'm a parent or supporter; what do I do if I'm nervous that my student will not register for the right courses if I'm not there?

Students are not alone at any point in the advising process at Orientation. Advisors have already prepared classes for them based on their major, ACT scores, etc. Students typically receive plenty of individualized attention from the advisors in the room.

Additionally, even if your student does sign up for the wrong course, this can be corrected at no cost to you through the [last day to register with a 100% refund](#). This is a great time to begin letting your student learn self-advocacy skills in a safe place with minimal risk! We can fix their registration as soon as the following Monday with no problems.

What kinds of things can students discuss with their families and supporters to be ready for their first advising session at Orientation?

- 1) **AP Credit:** Do you have AP credit or dual enrollment credit from another university? If so, please plan to discuss this with your advisor. AP scores don't come out until July, so students typically don't know if they will receive credit for those courses until later in the summer. That's ok! You and your advisor will plan "placeholder" classes to ensure you can have the schedule you want until your AP credit scores are ready. Once your scores come out, contact your advisor to adjust your schedule accordingly. This can be done at no cost to you through the [last day to register with a 100% refund](#). In addition, please be sure to have your official AP scores sent to registrar@aum.edu to ensure you receive them.
- 2) **Dual Enrollment Credit:** It is not usually indicated on a high school transcript that a student has taken dual enrollment courses. Please plan to discuss this with your academic advisor to ensure you don't register for courses you have already taken. Once you have a transcript from that university/college showing completion of those courses, please send them to admissions@aum.edu. Dual enrollment credits will not be applied to a student's degree until the transcript is received and the credit is applied to Degree Works.
- 3) **Timeline to Graduation:** A student is officially considered a fulltime undergraduate student if they take 12 credit hours per semester. This is considered sufficient for financial aid and scholarships. However, students who take 12 credit hours per semester may not graduate in 4 years. 15 credits per semester (or 12 credits in summer and fall and 6 credits in the summer) is considered standard for students eager to graduate in 4 years. Students who are hoping to balance many obligations while in school, keep their tuition bill as low as possible while maintaining fulltime status, or are taking very challenging courses may want to consider taking 12 credit hours to graduate in 5 years. Each student's journey is their own.
- 4) **Veteran or Military Benefits:** Some military benefits have certain requirements that must be met. Knowing the requirements of the benefits you receive and being able to communicate those needs to your advisor is extremely helpful.
- 5) **Interests and obligations:** If a student works or has outside obligations to balance alongside their studies, academic advisors will make every effort to help a student create a schedule that works for them. Proactively bringing those concerns can help advisors help you. With that said, course offerings are sometimes limited and only available during certain times. We will do our best to help you find courses that suit your needs, within the confines of the plan of study you've chosen. We can also make suggestions for other majors that may better suit your needs.

When we leave Orientation, what can we do next to ensure a seamless transition to college?

- 1) **Send Your Final Transcript to Prevent an Admissions Hold:** Students who sent their initial high school transcript when they applied to AUM but not their official one indicating that they've graduated will have a hold placed on their account within a few months of the semester beginning. A hold prevents a student from dropping a course or registering for further courses until the hold is resolved. To ensure a seamless registration experience, please send an official high school transcript indicating that the student has officially graduated once you leave Orientation.
- 2) **Order Your Books:** Begin ordering your books for your courses! Students can purchase books through the AUM [Bookstore](#).
- 3) **Finalize Scholarships:** Ensure that all scholarship letters have been signed and returned to the scholarship office. Scholarships will not be applied to your account if you don't sign and return the letters.
- 4) **Finalize Your Financial Aid:** Submit your [FAFSA](#), if you haven't already! It's free! Once you have done so, ensure that you have accepted your aid (not just applied for it) in your Warhawk Self Service portal. If a student does not manually accept their aid, it will not be applied to their account. Students can review their Financial Aid status and all applicable Financial Aid information at any time in their Warhawk Self Service portal. Questions about Financial Aid can be directed to the Office of Financial Aid at 334-244-3571.

- 5) **Update Contact Info:** Make sure your contact info is right in the system! Student's personal cell numbers should be the primary numbers on file for them. If you need to update your contact info, you can email registrar@aum.edu.

Where can a student review their requirements for their degree?

Degree Works is AUM's official degree auditing software and it is available to students anytime in their Warhawk Self Service portal. Degree Works will show a student their remaining classes to their degree, GPA, academic standing, and more! PINs and plans from advisors are also placed in Degree Works every semester. Students should review their Degree Works often to ensure they understand their academic standing and their remaining requirements for their degree. Any questions about Degree Works should be raised to their advisor promptly. Degree Works is the official tool used to determine if a student is ready to graduate.

What resources are available for AUM students to support their academic and personal success?

- 1) **Free tutoring:** Free tutoring services are available at the Warhawk Academic Success Center. Going to tutoring early and often is the best step a student can make toward their own academic success.
- 2) **Free clinical mental health counseling:** Counseling services are available to students through the AUM Counseling Center. Counseling services are free, confidential, and accessible for students.
- 3) **Accommodations:** Students with disabilities can register for accommodations through the Center for Disability Services.
- 4) **Warhawk Health Services:** Basic health services, including prescriptions, are offered to AUM students by a nurse practitioner for a minimal fee.
- 5) **Career Development Center:** Students have access to free career counseling, mock interviews, potential student jobs, resume reviews, and more through the Career Development Center!

How can I find information about all of AUM's policies and procedures for students?

All AUM policies and procedures that pertain to student are found in the university [catalog](#) and the [student handbook](#). The catalog contains information about degree programs, graduation requirements, course descriptions, regulations, and other pertinent information. The student handbook contains information about student conduct, policies, and expectations.

Transfer Students

How is the new student enrollment process different for transfer students?

Transfer students are required to come to Orientation, but do not have to wait to be registered for courses. An advisor will proactively reach out to a transfer student to help them finalize their schedule.

What can a transfer student do to ensure a smooth transition to AUM?

- 1) **Register Early:** Transfer students have fewer options available to them than brand new freshmen and should register as soon as possible to ensure they get the classes they need. It is not necessary to wait until completing your current semester at another institution to register at AUM. Just communicate



proactively with your advisor about your current courses at another institution and the advisor can help you plan around them.

- 2) **Send all transcripts, including AP and dual enrollment transcripts:** Students who do not send all of their transcripts run the risk of taking courses they may not need. Be sure to communicate proactively with your advisor about all incoming transcripts, including those without any transferrable credit.

Can I transfer every credit I've earned to AUM?

AUM will accept most credit from SACSCOC accredited colleges, but there are limits.

- 1) AUM cannot accept more than 60 credit hours from a community college. If you transfer into AUM with more than 60 credit hours from a community college, no more than 60 can be applied to your degree.
- 2) Since AUM's College of Business is accredited by the Association to Advance Collegiate Schools of Business (AACSB), some courses will not be considered for transfer unless they are transferred from other AACBS accredited schools. Speak with your advisor for specific information about your credit.

Who can I contact with questions about my transfer credit?

Your academic advisor is the best place to start with any questions. They can often facilitate a review of your credit or find the answers to questions you may have about your credit.

What do I do if I feel like my transfer credits are not being used as much as I'd like?

If you feel like you'd be able to use more of your transfer credit than is currently being applied to your degree, the best thing to do is to explore alternative majors with your advisor. We cannot change the requirements of degree curriculum to suit your needs, but we may be able to find you an alternative major that will allow you to use more of your transfer credit.

How does military credit from my Joint Services Transcript transfer?

Most of the time, military credit comes over as general credit that can be applied to any of your free electives, though it does occasionally transfer in as a major or core course. Speak with your advisor about your specific credit and how it can be used toward your degree.



Your Advising Experience

What kind of relationship should I expect to have with my advisor? What if I'm nervous to meet them?

Don't be nervous! Academic advisors are just people like you, and they have interests and lives and hobbies and quirks, just like you. Their offices are (intentionally!) full of interesting stuff for you to comment on and help you get to know them. They want to get to know you and help you explore and develop your personal goals. Developing a relationship with your advisor is crucial—we can be some of your biggest resources, coaches, and

cheerleaders in your college journey! Come see us, respond to our emails, and pop in to say hi from time to time- it will pay off!

What kinds of response times can I expect from my advisor?

Advisors are typically very prompt in responding to emails or voicemails, but during “peaks” of advising season, those response times may vary. In very busy seasons, when advisors are meeting with students in pre-scheduled appointments most of the day, you can expect responses to your voicemails and emails within 48 business hours. During non “peak” times, the responses are typically quicker. If 48 business hours has passed and you have not heard from your advisor, please email advisinghelp@aum.edu for support.

Can I always stop in and see my advisor and be seen right then?

Most of the time, advisors can accommodate walk-ins. However, during “peak” advising seasons, an advisor’s calendar is booked with pre-scheduled appointments. Those pre-scheduled appointments will take priority over a walk-in appointment. If you are unable to see your advisor immediately, you can either schedule an appointment or send your advisor an email. They will return your contact as quickly as possible. Sometimes, another advisor or an advising leader can address your question in the absence of your advisor.

What are the benefits of a walk-in vs. a pre-scheduled appointment?

Walk-ins are great for friendly conversation, casual questions, urgent concerns, or quick, easily solvable problems. Pre-scheduled appointments are best for times when you need the full advising experience- creating a plan for your next semester, doing an ROTC 104 form, creating a graduation plan, talking through a major change, etc. A pre-planned appointment means your advisor has had time to look through your records, plan, review, and explore options before you arrive. Sometimes accurate information is better than immediate information, and in those scenarios, a pre-scheduled advising appointment is better! A pre-scheduled appointment also ensures that you’ll be seen and have a full period of your advisor’s undivided attention. If you walk in without an appointment, you may be seen, but you may have to wait or be squeezed in between other appointments.

What do I do if I want a new advisor or I’ve experienced a challenge with my assigned advisor?

At AUM, our goal will always be to remediate and heal the relationship between the advisor and the student. In scenarios where a student is unhappy with their advisor, the Director of Advising will attempt to facilitate the repair of that relationship. If that is not possible, the student can be assigned another advisor or the student will be advised by the Director of Advising or the Associate Director of Central Advising.

Money Matters

How are academic advisors involved in a student’s finances, if at all?

Academic advisors are typically not involved with a student’s finances and do not have access to their balances, scholarships, or financial information. However, in some situations a student’s financial situation can overlap with their advising experience. For example:

Scholarships: Students who are awarded [scholarships](#) are responsible for understanding the minimum GPA and academic standing required to maintain that scholarship. When students sign their scholarship offer letter, the University considers them to be informed of their minimum requirements. The University Scholarship Manager is the primary point of contact for students with questions about their scholarships.

Academic advisors engage with scholarships by helping students understand their current GPA and being the point of contact for questions about withdrawing or dropping courses, which can impact scholarships, or to discuss academic recovery processes like grade forgiveness or repeat to replace. Students can best advocate for themselves by understanding the minimum GPA requirements required for their scholarship, maintaining fulltime status (12 credit hours), and consulting their advisor before dropping or swapping a course.

Satisfactory Academic Progress: When students are not making satisfactory academic progress through their degree, they can lose their eligibility for federal [financial aid](#). Academic advisors help with financial aid by helping students create academic success plans showing their remaining time to their degree, providing academic recovery resources where possible, and providing support in the [SAP appeal process](#), which is done online through the

Office of Financial Aid. Students can best advocate for themselves by completing courses successfully, consulting an advisor before dropping or withdrawing from classes, and checking and responding to their AUM email. Advisors work collaboratively with the Office of Financial Aid to reach students with information about their academic and financial standing once financial aid eligibility is calculated after Spring semester grades post. Students who do not answer their phones or respond to AUM emails may miss this crucial information.

Veteran and Military Benefits: Academic advisors will make every effort to assist students who need to maintain certain requirements in order to maintain their veteran and military benefits. Veteran and military/dependent students can best advocate for themselves by proactively identifying themselves to their advisor as a veteran or military/dependent and understanding the requirements of their particular benefits. The [Veteran and Military Resource Center](#) provides support for military-affiliated students and can assist with understanding the particular requirements of the benefits the student is receiving.

My student has a Cashier's hold. What is a Cashier's hold?

A cashier's hold indicates an unresolved balance. Your student has a hold on their account which prevents further registration until the balance is resolved. Your student can determine their balance in their Warhawk Self Service account, or by contacting the Office of Student Accounts.

Students in Fully Online Programs



I'm a student in a fully online program. Do I have to come to AUM to meet with an advisor?

We understand that students pursue online programs to balance other obligations in their lives, like families and fulltime jobs. Online students are not obligated to travel to AUM to meet with their advisor and can be advised via email. However, if possible, a phone or Zoom appointment with your advisor is still encouraged and beneficial! If you can squeeze 30 minutes into your day a few times per year, that can make a real difference in your level of support and engagement in your program. Students who engage with their advisor a few times per year feel better

informed and more supported than those who do not.

What does an online student need to do to be successful?

There are a few crucial things a student in an online program needs to be successful:

- 1) **Consistent Access to a Computer/The Internet:** An online course cannot be done entirely through a smartphone. Having access to the internet and consistent access to a computer is a crucial element of online education.
- 2) **Attendance:** Engagement in online courses is considered your "attendance" for the course. Not participating in work, not meeting crucial deadlines, and insufficient engagement can negatively impact your overall performance and your grade in the course.
- 3) **Proactive Communication with your Professors:** Online learners who experience challenges must proactively communicate with their professors. Due to the asynchronous nature of most online courses, students are not required to be online at any certain time to meet with their professor face to face. Therefore, communicating challenges or concerns must be done proactively and in a timely manner.

What is AUM's online learning management system?

Canvas is AUM's official learning management system and it can be accessed by all students in their MyAUM portal. All courses have a Canvas component. All coursework, course attendance, syllabi are stored and available in Canvas.

Frequently Asked Questions for Families and Supporters

My student has a hold on their account. What is a hold?

A hold is a block placed on a student's account preventing further registration until something is resolved behind the scenes. There are a few common holds that students encounter:

- 1) **Admissions Hold**- the student has not submitted their final high school transcript indicating that they have graduated from high school, or they haven't submitted a transcript from another college/university. Students cannot register for further courses until they send an official transcript from their high school or college/university. A transcript is only official if it comes from the school directly. A transcript is not official if it was sent to the student directly, or if the student brings it to the Office of Admissions themselves.
- 2) **Cashier's Hold**- a Cashier's hold indicates an unresolved balance. Students can contact the Office of Student Accounts at 334-244-3281 or drop by their office in the Taylor Center to ask questions about their balance. Students can review their balance and make payments in their MyAUM portal.

Will my student lose credits if they change their major in freshman year? I don't want them to have wasted time and money.

It is very likely that not one credit will be lost. For their first few semesters, most freshmen are advised to take common core courses that will transition to any degree at AUM, so it is extremely likely that their credits will go with them to their next major. Encourage them to explore options with their advisor.

When will my student progress to the next classification (sophomore, junior, etc.)?

Student standing is calculated by credits earned successfully. Developmental courses are not factored into earned hours. Any course a student fails or withdraws from is not factored into their earned hours.

0-27 Earned Hours: Freshman
27-57 Earned Hours: Sophomore
58-87 Earned Hours: Junior
88-120 Hours: Senior

My student hasn't filled out a FERPA form. Can I still call someone at AUM about their grades, academic standing, finances, etc.?

You may certainly call and we welcome an opportunity to chat. However, unless your student decides to release their records to you, there are limits to how much information can be provided. If your student wishes for us to speak with you, all they need to do is complete a FERPA form at the Registrar's office.

How can families and supporters help advisors help students?

- 1) **Encourage them to Check their AUM Email Often:** We cannot reiterate enough how important it is for your student to check and respond to their AUM email every day. Please encourage your student to read and respond to their email often to ensure crucial information is not missed.
- 2) **Review the Academic Calendar:** Some pertinent dates are set and locked in the university's official [calendar](#), including the dates for refunds, midterm grades, etc. Reviewing this calendar every semester is a key way to not miss important deadlines.

- 3) **Remember and Encourage October and March Advising:** Spring advising takes place every October and Fall/Summer advising take place every March. Remembering that simple bit of advice and encouraging your student to proactively engage with their advisor during those times can help ensure they get the classes they need to complete their degree and manage their schedule successfully.
- 4) **Update Contact Info:** If a student changes their personal number, please encourage them to let us know! They can miss out on urgent information if we cannot reach them by phone.

I have a concern about academic advising. Who can I contact?

You may contact the Director of Advising with any concerns you have. Your experience at AUM is important to us and we want to hear any feedback and respond to any questions or concerns you have. The Director of Advising can be reached at 334-244-3969 or advisinghelp@aum.edu.