

## **Admission Requirements for Clinical Mental Health Master's Degree Program**

### **I. Admission Requirements for M.Ed. Programs**

- \_\_\_\_\_ Apply online for admission at aum.edu
- \_\_\_\_\_ Submit official transcripts from each college or university attended
- \_\_\_\_\_ Minimum 2.50 GPA on degree-posted transcript
- \_\_\_\_\_ Admission interview
- \_\_\_\_\_ Recommendation of Counselor Education Admission Committee
- \_\_\_\_\_ ALSDE Fingerprint Clearance (Students are not able to be unconditionally admitted until we have proof of fingerprint/background clearance)

### **II. Portfolio Documents (The student must submit all documents that are included in a folder, binder or via e-mail at the same time - documents will not be accepted individually.)**

- \_\_\_\_\_ **Three letters of recommendation on company/school letterhead**  
*(One must be from a current or recent supervisor. For students transferring from another graduate program, one letter must be from a professor from that program.)*

- \_\_\_\_\_ **Resume that includes:**

- Current contact information
- Career goals and objectives
- Education
- Employment history
- Community and professional service

The above items can be mailed/dropped off to your Academic Advisor in the College of Education:

Keri McGee/Academic Advisor  
College of Education | 300A  
PO Box 244023  
Montgomery, AL 36124-4023

Or via e-mail: [kmcgee4@aum.edu](mailto:kmcgee4@aum.edu)

(Deadlines are: December 1 for Spring, May 1 for Summer and August 1 for Fall)

Applicants will be contacted to schedule the admission interview after the completed portfolio and all other documents have been submitted. If you have questions concerning the scheduling of the interview, please call (334) 244-3869.

If you have any questions, please e-mail Dr. Hard ([phard@aum.edu](mailto:phard@aum.edu)) or Keri McGee ([kmcgee4@aum.edu](mailto:kmcgee4@aum.edu))