



Registrar's Office Student Transient Authorization Form

Student Name: Last First MI S
Student ID Number

Name of Transient (Other) Institution Transient Term and Year

Address of Transient Institution

Transient Course No.	Transient Course Title	Credit Hrs	AUM Equivalent Course	Credit Hrs
Example: EH 101	Writing Composition I	3	ENGL 1010 - English Comp I	3

Transient Policy

Transfer credit will be awarded for the approved courses above, provided that a D or better is earned, with the exception of courses which require a C or better (i.e., English Composition). No credit will be awarded for courses below 1000 level. Credit will only be accepted from approved regionally accredited institutions where there are reasonable course equivalencies. **Students who earned a D or F in English Composition or an F in a core math class at AUM will not be permitted to transfer those courses from another university.**

Transfer credit may not be granted at AUM for any course not specifically approved in advance.

Upon completion of this course work, **it is the student's responsibility** to ensure that an official transcript is mailed to Auburn University at Montgomery's Registrar's Office at the address shown on the bottom of this form.

**Is this your anticipated graduation semester? ☐ Yes ☐ No Are you a Student Athlete? ☐ Yes ☐ No

****Note:** Students are strongly discouraged from taking transient course work during the semester of their scheduled graduation. If permission to take classes is granted, an official transcript showing final grades in all courses must be received and processed by AUM before students can be cleared for graduation.

This form must be approved by the respective Dean's Office and the Registrar's Office prior to registration for courses at another institution.

Date Student's Signature (Indicates agreement with all terms of transient status.)

Date Advisor / Dean of the College of Student's Major (or approved representative) Signature

Date Printed Name of the Advisor / Dean of the College of Student's Major (or approved representative)

I certify that the above-named student is in good standing and eligible to return to Auburn University at Montgomery.

Date Signature of Registrar (or approved representative)

Final transcripts should be sent to:

Auburn University at Montgomery
Registrar's Office
P.O. Box 244023
Montgomery, AL 36124-4023