Accommodate Student Login:

1. To access Accommodate, go to https://aum-accommodate.symplicity.com/

   ![Accommodate Login Page]

   This page will ask you “What type of user are you?” Either “Student” or “Faculty”.

2. Choose “Student” and sign in with your AUM username and password.
The student homepage contains links to all of your accessibility requests in the column to the left, including Accessibility Requests, Supplemental Accommodations, Semester Renewals, Accommodation Letters, and Equipment. You can also schedule your exams with CDS using the “Testing Room” link.

To request your accommodation letters after you have been notified that your accommodations are approved:

1. Click on “Accommodation”- a drop-down menu will appear.
2. Click “Semester Renewal”.

Quick Steps for Accommodation Memorandums
1. Click on “Accommodation”
2. Click on “Semester Renewal”
3. Click “Add New”
4. Select the current semester from the drop-down menu.
5. Click “Submit For All Accommodations” to request all accommodations for each of your registered courses, or click “Review The Renewal” to customize the accommodations you would like per course.
6. Once you have requested your accommodations it will notify CDS staff for approval.
7. We will then approve your request and send the accommodation contract to both you and your professors on your individual Accommodate accounts.
8. Please meet with your professors before signing your accommodation memos so that you are both on the same page in reference to your accommodations.
3. Click "Add New".
4. Select the current "Semester" from the drop-down menu.
5. Click “Review The Renewal” to customize the accommodations you would like per course.
6. Click "Submit" when you are finished.