



POLICY ON AWARDING EMERITUS STATUS

Effective:	August 9, 2021
Prior Versions:	October 10, 2011 (amended) September 1982
Prior Versions:	None
Responsible Office:	Office of the Provost
Review By:	August 2026

I. PURPOSE

This policy establishes procedures and guidelines for the awarding of Emeritus status.

This policy applies to all faculty of Auburn University at Montgomery.

II. POLICY

A. Eligibility for Emeritus Status

Emeritus status is an honorific granted to those faculty whose sustained contribution to the institution and distinguished careers in teaching, research, and service merit special recognition upon their retirement. Those individuals will be granted privileges that recognize the roles they have played at AUM and in the wider community. Emeritus status is a privilege, not a right or entitlement, and it carries a recognition of one's service to the institution and potential future contributions to the intellectual and cultural life of the University after retirement. Adverse administrative actions taken against a faculty member nominated for emeritus status may be considered during the approval process and may result in denial of a request for such status.

Emeritus status may be awarded on retirement to faculty who have ten years or more of sustained meritorious service to AUM and who, upon retirement, hold the rank of professor, associate professor, senior lecturer, lecturer, clinical professor, clinical associate professor, librarian III, librarian IV, or their equivalents. The ten-year requirement may be waived in

exceptional cases, such as where the faculty member retired due to disability. Emeritus status also may be awarded posthumously. Faculty holding a titled professorship at the time of retirement may transfer the title to emeritus status.

The Chancellor may award emeritus status to other university retirees not holding faculty rank but meeting the qualification of ten years or more of sustained meritorious service to AUM.

B. Privileges of Emeritus Status

Emeritus faculty may be provided the following privileges and courtesies:

1. The names of all emeritus faculty will be included in a special section of the University catalogs.
2. Emeritus faculty are encouraged to participate in university events and are provided access to such events and the social and recreational resources of the University.
3. Emeritus faculty retain faculty physical access to the AUM Libraries, including all in-person services normally provided to active faculty.
4. Emeritus faculty may audit any AUM instructional course offering at no charge when space is available and with the approval of the instructor of the course.
5. Emeritus faculty are encouraged to participate in extramural contracts and grants through the University, subject to Alabama ethics law and other legal requirements.
6. Emeritus faculty retain the parking, University ID card, and e-mail privileges normally assigned to active faculty.
7. At the discretion of department chairs and college deans and based on the availability of these resources, emeritus faculty may be provided office space, office support, mailing privileges, laboratory space, and library carrels when used for professional purposes in support of the University's mission.
8. The Chancellor may designate other privileges available to emeritus faculty.

Individuals who hold non-faculty emeritus status may receive privileges similar to those described above, as determined by the Chancellor.

The Chancellor may modify, supplement, or eliminate the privileges available to those holding emeritus status at any time and for any reason.

Emeritus status is a permanent designation, unless the recipient either requests to rescind the status or violates the integrity of the emeritus honor. The Chancellor shall have the sole discretion and authority to revoke emeritus status in consultation with the President of the Faculty Senate.

III. PROCEDURES

Faculty eligible for emeritus status may be nominated by a colleague. A letter of nomination and accompanying evidence then must be sent to the chair of the department in which the faculty member serves or served. The department chair shall present the nomination and evidence to all faculty within that department, who will consider the nomination and then vote using a secret ballot. The department chair may vote only in case of a tie. A simple majority of all faculty within the department is necessary to advance the nomination. In cases of a positive vote, the chair shall forward the nomination materials and vote tally to the dean of the college. The dean then shall indicate his or her recommendation and shall forward that recommendation and the departmental package to the Provost. The Provost then shall make his or her recommendation and forward it and all relevant materials to the Chancellor. Neither the dean, the Provost, nor the Chancellor is bound by any of the previous recommendations. The Chancellor shall then make a final decision.

Within 90 days of the submission of the initial nomination, nominees who are approved will receive a letter from the Chancellor outlining their privileges and responsibilities as an Emeritus faculty. Similarly, nominees not approved will receive a letter from the Chancellor indicating such. In neither case will additional details be provided.