



**AUBURN UNIVERSITY
AT MONTGOMERY**

**OFFICE OF
GLOBAL INITIATIVES**

GET YOUR I-20 FAST!

Upon student's admission/acceptance to Auburn University Montgomery (AUM), the Office of International Affairs (OIA) has two options available for the mailing of your acceptance letter and I-20 which are as follows:

1) Send by Regular Overseas Mail - Overseas mail takes 4-6 weeks. You will receive an email from OIA telling you that you have been admitted to AUM. If you want your I-20 sent by regular overseas mail please reply to this e-mail to confirm your overseas address. If no response is received within 3 days, your I-20 will be sent by regular overseas mail to the address indicated on your application, unless you choose the express mail option (option 2).

2) Send by Express Mail – AUM uses an express mail service that will allow you to receive your acceptance letter and I-20 through DHL or FedEx in 3-5 days. Requesting your immigration documents through express mail is at YOUR expense, and your credit card (Visa, Mastercard or Discover cards only) will be charged upon requesting the service. To request express mailing of your documents, go to the following website <https://study.eshipglobal.com> (works best with Internet Explorer & Mozilla Firefox browsers).

You must use the website provided above – do not go through the DHL or FedEx website directly. If you choose this option, please do not respond to this e-mail. All communication will go through the eShipGlobal service, who will notify us that you are requesting your I-20 to be sent by express mail.

If you use this service, you will be required to create your own user name and password in order to create an account. To request shipment, you will need your mailing address, e-mail address, phone number and credit card information.

Please enter **AUMIA** in the student ID field. When selecting an office, please select International Affairs as the receiving office. OGI will be notified once you have requested a shipment.

Please pay close attention to the information submitted, as errors in the credit card information or submitting incorrect or incomplete address information will result in a delay in the mailing of your I-20. If you experience any difficulty in registering and processing the shipment, please use the "Help" link in the site for step by step instructions. If you have additional questions about how to use this service, please e-mail support@eshipglobal.com. If you experience any delay in using this service, please notify us immediately at global@aum.edu so that we do not send your I- 20 by regular mail. We will wait for you to resolve any issues with eShipGlobal so that we can send your I-20 by express mail.