

Requirements for Serving Alcohol at Auburn University at Montgomery

Auburn University at Montgomery is an alcohol-free campus, including all University-owned housing. The consumption of alcohol is prohibited on University property except as authorized by the [Campus Alcohol Policy](#) and only if the following requirements are satisfied:

- A. Expenditures for the purchase of alcohol may not be charged to general University funds. Alcoholic beverages may not be purchased with state or federally appropriated funds.
- B. Alcoholic beverages may not be served at University events which are primarily designed for University students, regardless of age, including undergraduate and graduate students. Alcoholic beverages should not be served in areas on University property where students not attending the sponsored event may be present.
- C. If the event is held during University work hours, employees and students must adhere to the [Drug-Free Campus and Workplace Policy](#).
- D. Auburn University at Montgomery requires general liability insurance for third party external events held on the University property for meetings, conferences, sports camps/clinics, weddings, or other special functions. This requirement can be satisfied by providing a certificate of insurance showing evidence of general-liability insurance to cover the event and use of University property. The certificate of insurance must provide a minimum of \$1 million in coverage limits and include the University as the certificate holder and shall name Auburn University, its Board of Trustees, Faculty, Staff, and Agents as Additional Insureds on the General Liability, Employers' Liability, Automobile Liability and Umbrella Liability policies as applicable. The third party also must provide evidence of host liquor liability insurance. Each policy shall be endorsed to be Primary and Non-Contributory to any insurance held by Auburn University at Montgomery.
The University is enrolled in the URMIA (University Risk Management Insurance Association) Tenant User's Liability Insurance Policy (TULIP) designed for third party users of University property who need to purchase general liability insurance for their event. You have the option of obtaining a quote from this plan, or securing coverage independently. The TULIP program is administered by Arthur J. Gallagher Risk Management Services, Inc. Premium costs will be paid by the third party user of University property. Premium costs will vary based on the nature of the event, the duration of the event, the number of participants, the level of risk of the event, and any special requirements. A price will be quoted once the online application has been completed and before you are prompted to purchase coverage.
- E. Access to events must be controlled throughout the event.
- F. Advertising that highlights the availability of alcohol at an event is prohibited. Alcohol should not be used as an inducement to participate in an event.
- G. Bring-Your-Own-Beverage (BYOB) arrangements are prohibited.
- H. Alcohol sold and served at events may not be used as a fundraiser or means of generating profit for the sponsoring group. If there will be a cost to attendees for alcoholic drinks, they must purchase the drinks directly from a third party caterer or bartender service.

- I.** Events involving alcoholic beverages where alcohol is consumed as part of a competition, such as drinking games or chugging contests, are not allowed.
- J.** Service of alcoholic beverages will be made exclusively by the licensed caterer or bartending service. University staff will not serve alcoholic beverages.
- K.** Non-alcoholic beverages and non-salty foods must be available and displayed. Food must be available when the alcohol distribution begins and replenished as necessary throughout the event. Water must be one of the non-alcoholic beverages provided.
- L.** Depending upon the type of event and attendee numbers, adequate security acceptable to the University may be required at the sponsor's expense if alcohol is approved to be served. Determination will be made upon review of the event.
- M.** Alcohol service must cease at least 30 minutes prior to the end of the event.
- N.** Possession and consumption of alcohol during athletics events in parking and tailgating areas on campus are subject to state and local laws and regulations. Local and State police and Alabama Alcoholic Beverage Control Board Enforcement agents may patrol these areas and enforce applicable laws.
- O.** Any use of alcoholic beverages on University property shall be in compliance with all applicable state and local laws and regulations. The University supports the strict enforcement of State of Alabama liquor laws. These regulations incorporate by reference such laws and any violation of State law shall be considered to be a violation of the regulations. Individuals and groups requesting approval to serve alcohol should familiarize themselves with the applicable State law and, in particular, should be aware of the following:
 - 1.** Possession, use or purchase of liquor, beer, or wine by persons under 21 years of age. (Code of Alabama, 28-3-266)
 - 2.** Sale or advertisement of sale of alcoholic beverages without a license. (Code of Alabama, 28-3-60:10)
 - 3.** Public drunkenness (Code of Alabama, 28-3-260:3)
 - 4.** Providing liquor, beer, or wine to an underage individual. (Code of Alabama, 28-3-261)
 - 5.** Sale of alcoholic beverages on Sunday (Code of Alabama, 28-3-261)
 - 6.** Driving while under the influence of alcohol or controlled substances. (Code of Alabama, 32-5A-191)