NOTICE

To All Education Students Completing Observations in a School System

The Alabama State Department of Education requires that all students observing children be fingerprinted and cleared by the ABI & FBI before observing in a school system. Students may not receive field experience placements until the successful background check has been received.

To register for fingerprinting services, please visit:

<https://www.aps.gemalto.com/al/index_adeNew.htm>

If you are unable to register online or have questions about registering, please contact Gemalto at 1-866-989-9316.

To complete this process, you must register, pay the fingerprint fee, and visit the fingerprint location nearest to you.

**Please use your full legal name when registering for fingerprint services.**

Any additional questions regarding anything after your fingerprints have been completed and/or policy, contact the Alabama Department of Education, Teacher Education and Certification office at (334)-694-4557.

Once you receive your suitability letter from the Alabama State Department of Education:

* Please bring a copy of the letter to Education Room 301.
* You may request a College of Education ID badge on our AUM Teacher Certification website:

 <http://education.aum.edu/student-resources/teacher-certification>