

## **Auburn University at Montgomery Policies and Procedures**

**Title:** Smoke-Free & Tobacco-Free Campus Policy

**Responsible Office:** Financial and Administrative Services / Campus Police

### **I. PURPOSE**

In recognition of tobacco health risks and environmental hazards, Auburn University at Montgomery intends to provide a smoke-free and tobacco-free environment for its faculty, staff, students, and visitors. This policy applies to all students, faculty, staff, consultants, contractors, and visitors.

### **II. POLICY**

1. Smoking or the use of smokeless tobacco is prohibited within all University buildings, facilities, and University-owned vehicles, as well as on the grounds of the University and on the grounds of and within property leased to or managed by the University (regardless of accepted policies or practices established by other parties with whom the University and its employees may share space) with the exceptions of:
  - a. Controlled research, or educational, theatrical, or religious ceremonial purposes, with prior approval from the Dean, Provost, or Vice Chancellor responsible for the unit.
  - b. Privately-owned vehicles.
  - c. Locations outside of the defined Auburn Montgomery campus perimeter (see attached map).

*NOTE: The campus map does not depict all property that is leased or managed by Auburn University at Montgomery.*

2. Littering the campus with the remains of disposable tobacco products is prohibited.
3. Assistance with smoking cessation for students, faculty and staff is available through Auburn University Harrison School of Pharmacy “Pack It Up” cessation program (334-844-4099) or through the state of Alabama QUITNOW program (1-800-QUITNOW).

### **III. EFFECTIVE DATE**

June 1, 2016

### **IV. APPLICABILITY**

This policy applies to all students, faculty, staff, consultants, contractors, and visitors.

### **V. RESPONSIBILITY**

Responsible Office: Campus Police

Responsible Executive: Vice Chancellor for Financial and Administrative Services

Responsible Officer: Director of Police Operations

### **VI. DEFINITIONS**

1. For the purpose of this policy, the Auburn Montgomery campus shall be defined as the perimeter inside the area demonstrated on the attached campus map, including any property owned, leased, or managed by the University. This policy also includes all off-campus property owned or leased by the University. For leased property, the policy covers only the area that is leased by the University.
2. For the purpose of this policy, “smoking” is defined as inhaling, exhaling, burning, or possessing lighted tobacco products, including cigarettes, cigars, pipe tobacco, and hookahs.
3. For the purpose of this policy, prohibition includes electronic or e-cigarettes.
4. For the purpose of this policy, smokeless tobacco is defined as chewing tobacco or tobacco powder.
5. For the purpose of this policy, smoking or tobacco use cessation products, such as nicotine patches or nicotine gum, are permitted.

### **VII. PROCEDURES**

1. The success of this policy depends upon the thoughtfulness, consideration, and cooperation of tobacco users and non-users. Adherence to this policy is the responsibility of all students, faculty, staff, and visitors of Auburn Montgomery. Anyone who is in violation of this policy will be asked to comply by discarding the tobacco product.

2. As necessary, campus police will regulate enforcement of this policy, including, but not limited to, posting appropriate signage. Any concerns about and/or violations of this policy will be brought to the attention of the individuals responsible for the operation for the University facility in question and/or the Supervisor responsible for the work area.

### **VIII. SANCTIONS**

Individuals refusing to comply with this policy and repeat offenders must be addressed through the existing disciplinary policies outlined in the Student Code of Conduct, Faculty Handbook, and the Human Resource policies housed on AUMnet and/or the policies page of [www.aum.edu](http://www.aum.edu). Violators of the policy may also incur a \$25.00 fine by campus police.

### **IX. EXCLUSIONS**

As noted above:

1. Smoking in University facilities will be permitted for controlled research and educational, theatrical, or religious ceremonial purposes, with prior written approval of the Dean, Provost, or Vice Chancellor responsible for that unit.
2. Smoking is permitted in privately owned vehicles (windows up) parked inside the perimeter of campus.

### **X. INTERPRETATION**

Any questions about this policy or suggestions for modifications or additions should be submitted to the Director of Police Operations.

**APPROVAL TO PROCEED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

