



The Teaching Professor Conference Funds Application Form

The Center for Excellence in Learning and Teaching wants to help faculty recognize the benefit of teaching conferences by taking a few faculty to one of these conferences each year where they can be exposed to new ideas and research about teaching. Not only is it interesting to hear what other people are doing, but it is also reinvigorating to be around so many other professors who are excited about being better teachers. It's a great way to learn some new tricks of the trade and recharge your battery.

To apply for CELT funds, the faculty member must fulfill the following requirements: **1)** submit this funds application form, accompanied by two letters of recommendation, one from the department head **and** one from the dean of the college explaining what financial support, if any, they will offer; and, **2)** attend two(2) CELT sessions *in the Spring 2017 semester before the conference registration deadline of March 1, 2017* and one (1) CELT Session between *March 1, 2017 and May 1, 2017*. These sessions must be selected from a list of designated sessions that CELT will provide to you once you are accepted. Should the faculty member fail to attend two CELT sessions *in the Spring 2017 semester* before the conference registration deadline of March 1, 2017, CELT will withdraw its offer of support. (Sessions attended in Fall 2016 do not count for this purpose.)

For those who are selected and fulfill the above requirements, the Center for Excellence in Learning and Teaching will provide the registration fee (approx. \$650) and \$200 toward remaining costs. CELT will register all recipients of CELT funds to get the group discount. The department/college of the faculty member will be responsible for the remaining expenses (hotel, travel, and per diem).

The Teaching Professor Conference will be held from June 2-4, 2017 in St. Louis, Missouri. Please check your calendar carefully before applying for and accepting an offer of funds.

Conference information link: <http://www.magnapubs.com/2017-teaching-professor-conference/>

Application Deadline: December 1, 2016

- Your application packet must include:
- The Teaching Professor Conference Funds Application Form
 - Recommendation Letter from Department Head
 - Recommendation Letter from Dean

Faculty Member Date AUM Ext.

Department E-mail

Dept. Contribution College Contribution

Other Funds: (Do you have any other funding available, i.e. from another office on campus?) Please explain.

Faculty Member Signature Department Head Signature

Dean Signature Attach any additional information if needed.