

Research Faculty Grant-in-Aid Program
Research Council/Office of Research and Sponsored Programs
Auburn University at Montgomery



This form is fillable and all spaces expandable. Submit proposals to: gray@aum.edu

Cover Form for Faculty Research Grant-in-Aid

Applicant Name: _____

Title: ___ Professor ___ Associate Prof ___ Assistant Prof

Dept: _____ / **College:** _____

Project Title: _____

Requested Amount of Funding: \$ _____

To be filled out by applicant:

Eligibility Criteria (required of applicants to be considered for funding)		Yes	No	n/a
1.a	Status: Are you a fulltime professor (Assistant, Associate, Full) at AUM?			
1.b	Do you intend to use funds for research (rather than to fulfill degree requirements.)?			
2.a	Reporting: Are you aware of requirements to submit progress and final reports should Grant-in-Aid be awarded?			
2.b	Have you received funding from the Research Council previously, have all reports been filed?			
3.	Time Limitation: Are you aware that grants are awarded for a period of 2 years. All funds must be expended at the end of the second year and there are no extensions. All accounts are automatically closed at the end of the second year.			
4.	Was IRB (Institutional Review Board) approval obtained if using human subjects ? (If so, a copy of the IRB approval letter <i>must</i> accompany this submission).			
5.	Was IACUC (Institutional Animal Care & Use Committee) approval obtained if using animals ? (If so, a copy of the IACUC approval letter <i>must</i> accompany this submission).			
6.	Format: Have you formatted the application as required ? <ul style="list-style-type: none"> • Double spaced, 12 point font. • Maximum of 5 pages (single sides) typed. • Attachments include vita (2 page limit) & IRB/IACUC approval letters. • Electronic submission 			
7.	Budget: Does the budget only include eligible items? (Ineligible items include: fees and travel costs associated with professional meetings, publication costs, capital improvement/renovations of facilities, computer equipment, car rental and meal allowance.) A budget justification <i>must</i> be included in the budget section. The budget should be included in the five page proposal.			
8.	Approval/Submission: Have you obtained approval from your school, department and all appropriate review committees?			

Signatures:

Applicant: _____ **Department Head:** _____

Dean: _____ **Research Council:** _____