

SCHOOL OF CONTINUING EDUCATION

Dr. Alan S. Hackel, Dean

The School of Continuing Education supports AUM's education and service missions and offers lifelong education, training, and study opportunities to individuals and organizations in the community, state, and region. It coordinates, facilitates, and provides leadership for educational programs for nontraditional students and adults by extending the resources of the University to persons not regularly enrolled as students on the campus. Programs take the form of non-credit courses, seminars, teleconferences, certificate programs, business contracts, conferences, and special functions. Offerings include a broad range of subjects and programs in professional and personal development, management, computer applications, communication, leisure activities, and personal enrichment.

Continuing education programs are not limited to the traditional curriculum, but are flexible and responsive to contemporary thought and development. The courses, seminars, and workshops are designed to help people learn to do their jobs better, to lead more useful lives, to challenge the active mind, and to employ their leisure time more wisely. Classes are taught by a distinguished faculty assembled from the academic, professional, and artistic communities.

Personal Development

Through Personal Development, a variety of noncredit short courses are offered each semester. These courses are designed for individuals who want to enhance their leisure time through creative activities and personal enrichment and develop job skills. Personal Development also specializes in programs for youth. Youth College and Camp AUM are for children in elementary, junior high, and high school. They are designed to enhance the education a student receives through a regular school program and at the same time provide interesting and worthwhile activities for the summer. A number of certificate programs are also available through the School of Continuing Education. These are offered through the personal and professional development areas and are designed for people who are currently employed or who aspire to positions in the particular fields.

Professional Development

Professional Development provides quality, contemporary professional management, leadership, communication, and technical development programs to meet the education and training needs of business, military, and government within the community, state, and region. Practical programs are offered on a public enrollment and contract basis and on convenient schedules to individuals and organizations committed to developing their professional skills and knowledge. A number of certificate programs are also available through professional development.

Tailored contracts provide effective options to companies by offering specially developed and designed programs to meet specific corporate needs at accomm-

odating times and locations. Professional development seminars in management, leadership, finances, and communication afford the opportunity for veteran and aspiring business leaders and professionals to progress in their career fields.

The Legal Assistant Education Program is designed to meet the needs of those individuals interested in a career in the paralegal field or those currently in the field who wish to upgrade their skills and credentials. Review courses are also available for those people preparing to sit for national exams in selected career fields.

Conferences and Meetings

The School of Continuing Education offers a full range of conference planning services, including program development and publicity, catering arrangements, registration, and special events coordination. Meeting facilities on campus can accommodate small groups as well as groups of several hundred. Continuing Education's professional conference planners work with campus groups, community organizations, and area businesses to bring many workshops, seminars, meetings, and conferences to the AUM campus each year.

Teleconferences

Video teleconferences are an innovative way to bring programs conducted by qualified and nationally known personnel to audiences throughout the United States, at minimal cost to the participants. AUM has access to quality teleconferences on a myriad of subjects. Programs are viewed on a large screen and monitors. Telephone linkages are arranged for questions with the teleconference speakers. Teleconferences are often tied in with a workshop, with a local facilitator who conducts both the workshop and the teleconference. The school's satellite teleconferencing capabilities can accommodate audio and video teleconferences for as many as 300 people.

Additionally, the AUM and Auburn University campuses are directly linked via a microwave link. This system enables participants in Montgomery to attend classes or programs broadcast directly from one of Auburn's studio classrooms. Communication is two-way audio and visual. The microwave link also makes it possible to broadcast courses and programs to Auburn. In addition, this link gives AUM access to uplink capabilities and provides AUM with the ability to receive broadcasts via satellite from around the nation and the world.

AUM English as a Second Language (AUMESL)

International students who desire to improve their English skills in the United States may participate in AUM's English as a Second Language (AUMESL) courses for 20 hours in the Intensive English Program (IEP) per week. AUMESL offers listening, speaking, writing and grammar classes, which prepare students for the Test of English as a Foreign Language (TOEFL). The four levels of this program are classified as beginner, intermediate, high intermediate and advanced. Students can stay in the program for a minimum of eight weeks, or until they reach the proficiency level required for AUM admission purposes.

AUMESL courses are also offered to adult community members who are non-native speakers of English. Students will be able to improve their language skills

through a variety of instructional resources on the campus including study patterns, computer lab services and AUM library facilities.

Computer Technology

The AUM School of Continuing Education offers a wide range of classes in the area of computer technology. Through our Advanced Training Group based at the Alabama Techna-Center, programs ranging from basic computer concepts and word processing to highly technical courses in networking and programming are offered to the public as well as to organizations. Programs may be delivered as a contract program for businesses and organizations or taken as an individual on an open enrollment basis. These programs may carry CEUs and many offer certificates.

Weekend College

Weekend College provides the option to take classes when there are fewer demands on your schedule. In addition to evening classes, weekend college offers opportunities to work toward a degree or to take the college course you always wanted to take. Courses are scheduled on Friday evenings, Saturdays, or Sundays.

Admission Requirements for Weekend College Courses

You must be fully admitted to AUM to enroll in Weekend College courses. For application forms and information, call the Admissions Office at 244.3611 (1.800.227.2649 in Alabama).

Admission Requirements for Noncredit Courses

For the majority of courses, the requirements are a desire to learn, the completion of registration, and payment of fees. In all cases, preregistration is required prior to the first class.

Tuition

Noncredit course fees are based upon the length and content of the course. Course announcements include the tuition charge. Weekend College course tuition is the standard AUM tuition.

■ UNIVERSITY HONORS PROGRAM

The University Honors Program's flexibility facilitates the learning desires of academically motivated students. The program offers the opportunity for students to gain additional academic value from traditional courses without adding additional costs. Furthermore, the program provides challenging, stimulating courses designed only for the academically exceptional student. These courses supplement the University's already outstanding academic offerings and enhance the educational experience inside and outside the classroom. The distinction of being a University Honors student is recorded on the student's transcript for each semester of Honors course work completed. Students are also given access to the honors lounge and are afforded the opportunity to experience a culturally enriching fieldtrip each fall and spring.

Eligibility

To join the Honors Program, the student must be

- an undergraduate, full-time or part-time, with a cumulative GPA of 3.4 or greater;
- or nominated by a faculty member and approved by the Honors Committee;
- or an incoming freshman with a higher than average ACT score;
- or an AUM merit scholarship recipient.

Eligible students are invited to participate in the Honors Program throughout the year through the use of learning agreements. Students may convert any AUM course into an honors course by contracting with the instructor to add an additional academic component to that course, for example, an extra paper, additional reading, a book report, or a presentation. As a result, students receive added knowledge in the course with no additional cost and the course is denoted after the regular course designation on their transcript as HONORS. Also, during the fall and spring semesters of each academic year, the Honors Colloquium and Honors Study Courses are offered. Honors students may also enroll in the Directed Readings/Research and the Senior Thesis or add additional Honors credit to any existing courses in their majors. However, when students add additional Honors credit hours to courses, the students do incur the cost for the additional credits. Eligible students who register for any of the Honors offerings are considered University Honors students for that semester.

University Honors students have a variety of courses available to them. The Honors Colloquium (1957) is designed broadly as an introduction to the world of scholarship and culture. Honors Study Courses (3977) are offered in the areas of humanities, science, American culture, business, or economics and meet at regularly designated times. The Directed Readings/Research (3967) courses are available by arrangement with interested faculty in the student's major or minor field of study. Those Honors students interested in developing an original expository work can complete the Senior Thesis (4997). Honors students also can arrange to receive one hour of Honors credit (3987) while taking existing courses in their majors by arranging with the instructors acceptable supplemental work.

Participation in the Honors Program

An eligible student may participate in the Honors Program in a variety of ways: participation in AUM's College Bowl, adding a supplemental honors credit to a course in the student's major, or using the learning agreement to convert a regular class to Honors. Academically motivated students whose GPAs are below a 3.4 are encouraged to apply, but each must find a faculty sponsor who writes a recommendation on their behalf. The University Honors Committee makes the decision on whether or not interested students who do not otherwise meet the criteria for admission into the program will be accepted.

Scholarship Opportunities

Each year full time freshmen students who join the University Honors Program are considered for two full tuition scholarships at AUM. Furthermore, each year three full tuition scholarships are given to continuing University Honors Program full-time students.

■ RESERVE OFFICERS TRAINING CORPS

Army

Department of Military Science

The purpose of the Army ROTC curriculum is to develop well educated junior officers for the Active Army as well as the Army National Guard and Army Reserve. The curriculum is divided into two course levels: a General Military Course (Basic Course) open to all freshmen and sophomores and an Officer Development Course (Advanced Course) for contracted juniors, seniors, and graduate students. Successful completion of both courses and award of a bachelor's degree constitute the normal progression to earning a commission as a Second Lieutenant. Courses are available to both male and female students at Troy University, Troy University Montgomery, Alabama State University, Huntingdon College, and Faulkner University through a partnership agreement with AUM.

A student undecided about pursuing a commission may keep this option open by participation in the General Military Course together with his or her chosen curriculum. The course provides freshmen and sophomores the opportunity to make an educated decision on the advantages of earning an officer's commission while incurring no military obligation. Successful completion of the General Military course or commensurate training is a prerequisite for enrollment in the Officer Development Course.

The Army ROTC curriculum prepares students to become effective leaders and managers in a variety of challenging commissioned officer specialties, thus facilitating early middle management career development and progression. The student will not always be restricted to the classroom. Students could find themselves rafting down a river, determining their location on a land navigation course, firing an M16A2 rifle on a military range, or dancing the night away at a military ball. The student will not only execute, but will also perform the staff work in planning these various functions.

General Military Course (Basic Program)

The Basic Program consists of a four-semester block of instruction normally taken during the freshman and sophomore years. These General Military Courses consist of a wide variety of military science topics at the 1000 and 2000 level.

These courses provide a foundation in basic military subjects as well as unique hands-on training. Selected courses are offered during fall and spring semesters with one or two credit hours gained for each course. Elective credits earned apply toward degree requirements in all schools of the college. Freshman level courses are one hour a week (plus one hour of Leadership Lab), while sophomore level courses are two hours each week (plus one hour of Leadership Lab). Students enrolled in any of the Basic Courses do not incur any military obligation unless he or she is an ROTC scholarship student.

Simultaneous Membership Program (SMP)

Another way to get a head start on your future as an officer is through the Simultaneous Membership Program (SMP), a volunteer officer training program that allows Army National Guard and Army Reserve enlisted members to participate starting in the sophomore year while still enrolled in the Basic Course. The intent of the SMP is to increase officer accessions into the Reserve Components (RC) by increasing ROTC enrollment from the enlisted RC members who are attending college.

Upon completion of Basic Training, an RC soldier who is an academic sophomore can join the ROTC Program and earn a commission as an officer in the U.S. Army upon completing their college degree. In addition, contracted non-scholarship cadets and RFD scholarship cadets can join an RC unit and the SMP.

ROTC SMP students are paid for their Guard/Reserve training and receive the ROTC stipend once contracted. Once contracted, an SMP is also non-deployable which ensures the cadets timely graduation.

Upon completing the ROTC program, the officer has an eight-year obligation, which can be served in the Reserve Forces, on Active Duty or as a combination of the two.

Optional Leaders Training Course

Those academically qualified students who are unable to fulfill the requirements of the Basic Program during their freshman and sophomore years may qualify for admission to the Officer Development Course by successfully completing AROTC Leaders Training Course preparatory training. This option is primarily designed to meet the needs of transfer students, those completing the sophomore year, and others including graduate students who have four semesters (two years) remaining at the University. This option provides a two-year program in lieu of the standard four-year curriculum.

The Leaders Training Course option consists of a five-week training period conducted at Ft. Knox, Kentucky, during the summer months. Students desiring to exercise this option are required to submit a formal application and pass a

general physical. Students electing the Leaders Training Course training program will receive approximately \$700 in addition to travel expenses to and from the camp. Uniforms, housing, medical care, and meals are furnished by the government at no charge to the student during the camp. Additionally, students may receive 3 hours of academic credit at no charge for participating in the Leaders Training Course. The deadline for applications to the Leaders Training Course is April 20. Interested students should contact the Military Science Department at 244.3528.

Officer Development Course (Advanced Program)

The Advanced Program, which is composed of the MILS 3000- and 4000-series courses, is designed to fully develop a cadet's leadership and management potential as well as those personal characteristics desired of an Army Officer. The program's objective is to produce the highest caliber junior officer, fully capable of discharging a wide spectrum of command and management responsibilities in the modern Army.

The Officer Development Course consists of a four-semester block of instruction normally taken during the junior and senior years. Successful completion of four courses, together with leadership laboratory, fulfills military science academic requirements for award of an officer's commission. Three credit hours per semester are earned in each of the courses. Students receive a subsistence allowance of \$450 a month for juniors; \$500 a month for seniors.

Service veterans, three- or four-year junior ROTC students, Basic Camp graduates, military junior college transfer students, and former military academy cadets may qualify for direct entry into the Officer Development Course. Department evaluation of previous military training determines appropriate placement in the overall curriculum.

Advanced course students are eligible to participate in the Simultaneous Membership Program (SMP) with the Army National Guard or Army Reserve. Students participating in this program affiliate with a National Guard or Army Reserve unit as student officers, thus affording them the opportunity for enhanced leadership development. When participating in the Simultaneous Membership Program, students receive the drill pay of a sergeant (E-5) in addition to their ROTC stipend.

Students enrolled in the Officer Development Course are required to successfully complete a five-week Leader Development and Assessment Course (LDAC) at Fort Lewis, Washington, during the summer to become eligible for commissioning. Attendance at LDAC normally occurs in the summer between the junior and senior years. The purpose of LDAC training is to provide each cadet hands-on experiences in leadership development positions, extensive training in military tactics, and related subjects vital to success as a junior officer. Students attending LDAC receive approximately \$700 in addition to travel expenses to and from Fort Lewis, Washington. Uniforms, housing, medical care, and meals are furnished by the government at no charge to the student during the camp.

Additional voluntary training at a variety of active Army service schools is available to selected students during the summer. Students may select attendance

at Airborne School, Air Assault School, the Northern Warfare Training Center, and Cadet Troop Leadership Training. Students who successfully complete the appropriate course are authorized to wear the coveted Parachutist Badge or Air Assault Badge.

Students who successfully complete the Army ROTC curriculum and who earn a bachelor's degree may be commissioned a Second Lieutenant. Subsequent military service may be on active duty or with the Army National Guard or Army Reserve. Active duty is normally for a period of four years with the opportunity for successful officers to continue on extended service.

Scholarships

Each year the Army offers a variety of scholarship programs to those young men and women who have demonstrated outstanding academic scholarship and leadership potential. Four-year, three-year, and two-year scholarships are available directly through the professor of military science. Scholarships pay for full tuition and fees up to \$17,000 a year. In addition, they provide a yearly book allowance of \$600. This is in addition to the Army ROTC stipend. Students interested in competing for ROTC scholarships should contact the military science department at 244.3474.

Army ROTC as an Academic Minor

The amount of ROTC credit awarded in the different schools and curricula varies considerably, with a maximum of 26 hours being accepted within a 120-hour degree program in any curriculum. Acceptance of ROTC credit within a student's program is at the discretion of the individual academic department. Such credit may be applied as undesignated elective credit or towards a minor.

Students who are pursuing a commission through Army ROTC may choose military science as a minor, if so permitted by the department head for their academic major. Courses that constitute the minor in military science include those 3000-level and 4000-level courses which belong to the Advanced ROTC program, and which lead to a commission as an Army Second Lieutenant when completed. Students contemplating a minor in military science should first check with their academic advisors to ensure that their program of study permits selection of a minor.

Professional Military Education (PME) Requirements

Students participating in the Advanced Development Course must satisfy a Professional Military Education requirement prior to receiving a commission as a Second Lieutenant. Professional Military Education is a continuous process that begins at the precommissioning stage and continues until retirement.

There are a total of four PME course requirements that must be added to the ROTC curriculum to educationally qualify a cadet for commissioning. The four components are (1) completion of the baccalaureate degree, (2) completion of the Advanced Course classes MILS 3010 through MILS 4020 and LDAC, (3) completion of the Enhanced Skills Training Program, and (4) demonstrated proficiency in Military History. The ROTC department has a listing of courses that fill the military history requirement.

Military Science and Leadership (MILS)

Basic Courses

- 1010. Foundations of Officership (1).** Features an introduction to life in the U.S. Army. Topics include leadership; the unique duties and responsibilities of officers; the organization and role of the Army; basic life skills pertaining to fitness and communication; and an analysis of Army values and expected ethical behavior. Fall semester only; taken in conjunction with MILS 1011.
- 1011. Freshman Fall Leadership Lab (1).** Leadership Lab is required for all Army ROTC students. The student will receive training in drill and ceremonies, field craft, individual movement techniques, squad tactics, map reading and land navigation, first aid, and use and maintenance of the M16 rifle. Fall semester only; taken in conjunction with MILS 1010.
- 1020. Basic Leadership (1).** Provides students with a basic knowledge of common military skills and presents the fundamental leadership concepts and doctrine of the U.S. Army. Topics include the practice of basic skills that underlie effective problem solving; application of active listening and feedback skills; examination of factors that influence leader and group effectiveness; and an examination of the officer experience. Spring semester only; taken in conjunction with MILS 1021.
- 1021. Freshman Spring Leadership Lab (1).** Leadership Lab is required for all Army ROTC students. The student will receive continued training in drill and ceremonies, field craft, individual movement techniques, squad tactics, map reading and land navigation, first aid, and use and maintenance of the M16 Rifle. Spring semester only; taken in conjunction with MILS 1020.
- 2010. Individual Leadership Studies (2).** Develops the knowledge of self, self-confidence, and individual leadership skills as well as develops problem solving and critical thinking skills and the application of communication, feedback, and conflict resolution. Areas to be trained include personal development, goal setting, communication, problem solving and decision-making, leadership, teamwork, the group process, stress management, and physical fitness. Fall semester only; taken in conjunction with MILS 2011.
- 2011. Sophomore Fall Leadership Lab (1).** Leadership Lab is required for all Army ROTC students. The students will receive training in drill, physical training, rappelling, water survival, marksmanship, night operations, and land navigation. Fall semester only; taken in conjunction with MILS 2010.
- 2020. Leadership and Teamwork (2).** Focuses on self-development guided by knowledge of self and group processes by focusing on challenging current beliefs, knowledge, and skills. Taken in conjunction with MILS 2041. Spring semester only; taken in conjunction with MILS 2021.

- 2041. Sophomore Spring Leadership Lab (1).** Leadership Lab is required for all Army ROTC students. The student will receive continue training in drill, physical training, rappelling, water survival, tactics, marksmanship, night operations, and land navigation. Spring semester only; taken in conjunction with MILS 2020.

Advanced Courses

- 3010. Leadership and Problem Solving (3). Pr. departmental approval.** Examines the basic skills that underlie effective problem solving by analyzing the role officers played in the transition of the Army from Vietnam to the 21st century, analysis of military missions and the planning of military operations, the features and execution of the Leadership Development Program (LDP), and the execution of squad battle drills. Taken in conjunction with MILS 3041. Fall semester; taken in conjunction with MILS 3011.
- 3011. Junior Fall Leadership Lab (1).** Leadership Lab is required for all Army ROTC students. The student will receive training in troop leading procedures, mission planning, squad tactics, land navigation, individual movement techniques, water survival, and rappelling. Fall semester only; taken in conjunction with MILS 3010.
- 3020. Leadership and Ethics (3). Pr. departmental approval.** Probes leader responsibilities that foster an ethical command climate by developing cadet leadership competencies and applying principles and techniques of effective written and oral communication. Students are prepared for success at the ROTC National Advanced Leadership Course. Spring semester only; taken in conjunction with MILS 3041.
- 3021. Junior Spring Leadership Lab (1). Pr. departmental approval.** Leadership Lab is required for all Army ROTC students. The student will receive training in troop leading procedures, mission planning, squad tactics, land navigation, individual movement techniques, water survival, and rappelling. Spring semester only; taken in conjunction with MILS 3020.
- 4010. Leadership and Management (3).** This course builds on the experience gained at the National Advanced Leadership Course in order to solve organizational and staff problems and discusses staff organization and functions, analysis of counseling responsibilities and methods, the principles of subordinate motivation, and organizational change. Students will apply leadership and problem solving principles to a case study and or simulation. Requires department approval. Fall semester only; taken in conjunction with MILS 4041.
- 4011. Senior Fall Leadership Lab (1).** Leadership Lab is required for all Army ROTC students. The student will receive continued training in troop leading procedures, mission planning, squad tactics, land navigation, individual movement techniques, water survival, and rappelling. Fall semester only; taken in conjunction with MILS 4010.

- 4020. Officership (3). Pr. departmental approval.** This course is designed to explore topics relevant to Second Lieutenants entering the U.S. Army and focuses on the legal aspects of decision making leadership, analyzing Army organization from the tactical to the strategic level, assessing administrative and logistical functions, performance of platoon leader actions, and an examination of leader responsibilities that foster an ethical command climate. Spring semester only; taken in conjunction with MILS 4021.
- 4041. Senior Spring Leadership Lab (1).** Leadership Lab is required for all Army ROTC students. The student will receive training in troop leading procedures, mission planning, squad tactics, land navigation, individual movement techniques, water survival, and rappelling. Spring semester only; taken in conjunction with MILS 4021.

More information about the Army ROTC curriculum and special programs may be obtained by calling 334.244.3528, or visiting the AUM ROTC Web Page at http://www.aum.edu/Academics/ROTC/Army_ROTC/index.fm?=1208.

Air Force

Division of Aerospace Studies—Alabama State University

Air Force ROTC course offerings and military training leading to a commission as an Air Force Second Lieutenant are available to all AUM students through a cross-enrollment agreement with AFROTC Detachment 019 at Alabama State University.

Alabama State University was approved by the Department of the Air Force in April 1971 to offer the Air Force Reserve Officers Training Corps (AFROTC) program. The nationwide AFROTC program is the major source of Air Force officer procurement. The purpose of AFROTC Detachment 019 at Alabama State University is to offer educational experiences which will develop an appreciation for democracy, prepare students for responsible citizenship, and train students for management and leadership in the Air Force. To accomplish this purpose, the Division of Aerospace Studies offers a two-year and a four-year program leading to a commission in the United States Air Force. This program is available to students at AUM, Faulkner University, and Troy University Montgomery through cross-town enrollment agreements. It is available to students at Huntingdon College through a consortium.

The Four-Year Program

Students desiring to participate in the four-year program should visit the detachment at Alabama State University to fill out the necessary enrollment paperwork. There is no military obligation connected with enrolling in the freshman and sophomore years of the four-year program. The freshman and sophomore years are referred to as the General Military Course (GMC).

Upon completion of the first two years, or GMC portion, of the four-year program, a student may be selected for enrollment in the Professional Officer Course (POC). All, or a portion, of the General Military Course may be waived by the

Professor of Aerospace Studies if the student has a Junior ROTC certificate, has participated in the Civil Air Patrol, or has had military school training or prior active service in any branch of the U.S. Armed Forces.

Selection into the Professional Officer Course is based upon passing the Air Force Officer Qualifying Test, a minimum GPA of 2.5 on a 4.0 point scale, passing an Air Force medical examination, and completing a four-week summer field training session, usually between the sophomore and junior years. All summer field training costs are paid by the Air Force, and in addition, the student will receive a salary for his or her four-week training period. (Field Training is explained more fully in a later paragraph.) Other basic requirements for the four-year program are U.S. citizenship and possession of a sound moral character.

If a cadet desires to be a pilot or navigator designee, he or she must be able to complete commissioning requirements prior to age 29. Scholarship recipients must fulfill commissioning requirements before reaching age 27 on June 30 in the estimated year of commissioning. All other cadets must receive an enrollment allocation prior to age 30.

Cadets who are admitted to the Professional Officer Course receive \$350 a month nontaxable allowance, up to a maximum of \$4,800 per school year. Cadets enrolled in the POC may also travel free on military aircraft on a space available basis. All AFROTC uniforms and course materials are provided by the Air Force at no cost to students.

A cadet who enrolls in the Professional Officer Course agrees to accept a commission as a reserve Second Lieutenant and serve for a period of four years on active duty. If a cadet is accepted for pilot training he or she agrees to serve on active duty for a period of 10 years after completing pilot training. A cadet accepted for navigator training must agree to serve on active duty for a period of six years after completing navigator training.

The Two-Year Program

The major requirement for entry into the two-year program is that a student must have two academic years remaining, either at the graduate or undergraduate level, or a combination of the two levels. Other requirements are passing the Air Force Officer Qualifying Test, passing the Air Force medical examination, a minimum GPA of 2.5 on a 4.0 scale, and successfully completing a five-week field training course.

Students desiring to enter the two-year program must apply late in the calendar year, October–November, preceding the fall semester in which they intend to enter the program. This is necessary because the selection process takes place early in the calendar year, January–March, of intended enrollment. Application by interested students should be made by contacting the Unit Admissions Officer.

No military obligation is incurred for attending summer field training or completing the Air Force medical examination and the Air Force Officer Qualifying Test. Students accepted for the two-year program must also be citizens of the United States who will not meet the thirtieth birthday later than the date of graduation and commissioning. After completing the five-week summer field

training course, applicants meeting all the requirements may then be enrolled in the Professional Officer Course. All other benefits, requirements, and obligations are the same as under the four-year program.

The AFROTC Scholarship Program

Scholarships are available to qualified cadets in the four-year and two-year programs. Scholarships in all programs cover full tuition, laboratory and incidental fees, and a flat rate for books. Scholarship cadets also receive a nontaxable allowance each month ranging from \$250 to \$400. Initial selection for scholarships to be awarded during the sophomore, junior, or senior years is made on the campus by a board of Air Force ROTC officers. Final selection is made by a selection board at Air Force ROTC Headquarters.

An applicant's academic major and potential active duty career field are considered with respect to the needs of the Air Force.

Scholarships are awarded on a competitive basis. There is no limit to the number that can be awarded to cadets at a given college or university hosting Air Force ROTC's four-year program.

AFROTC Curriculum

The basic goal of the AFROTC curriculum is to provide the military knowledge and skills which cadets will need when they become Air Force officers.

AFROTC courses are:

General Military Courses

AS 101 and AS 102 (2 hours credit per semester). These survey courses are designed to introduce students to the U.S. Air Force and Air Force Reserve Officer Training Corps. Featured topics include mission and organization of the Air Force, officership and professionalism, military customs and courtesies, Air Force officer opportunities, group leadership problems, and an introduction to communication skills. Leadership Laboratory is mandatory for AFROTC cadets and complements this course by providing cadets with followership experiences.

AS 201 and AS 202 (2 hours credit per semester). These survey courses are designed to facilitate the transition from Air Force ROTC cadet to Air Force ROTC officer candidate. Featured topics include Air Force heritage and leaders, Quality Air Force, an introduction to ethics and values, introduction to leadership, group leadership problems, and continuing application of communication skills. Leadership Laboratory is mandatory for AFROTC cadets and complements these courses by providing cadets with their first opportunity for applied leadership experiences discussed in class.

Professional Officer Courses

AS 301 and 302 (4 hours credit per semester). These courses provide a study of leadership, quality management fundamentals, professional knowledge, Air Force doctrine, leadership ethics, and communication skills required of an Air Force junior officer. Case studies are used to examine Air Force

leadership and management situations as a means of demonstrating and exercising practical application of the concepts being studied. A mandatory Leadership Laboratory complements these courses by providing advanced leadership experiences in officer-type activities, giving students the opportunity to apply the leadership and management principles of these courses.

AS 401 and 402 (4 hours credit per semester). These courses examine the national security process, regional studies, advanced leadership ethics, and Air Force doctrine. Special topics of interest focus on the military as a profession, officership, military justice, civilian control of the military, preparation for active duty, and current issues affecting military professionalism. Within this structure, continued emphasis is given to refining communication skills. A mandatory Leadership Laboratory complements these courses by providing advanced leadership experiences, giving students the opportunity to apply the leadership and management principles of these courses.

Aerospace Studies Courses

General Military Course consists of the following courses:

	Semester Hours
AS 101 The Foundations of the United States Air Force	2
AS 102 The Foundations of the United States Air Force	2
AS 201 The Evolution of the United States Air Force and Space Power	2
AS 202 The Evolution of the United States Air Force and Space Power	2
Total	8

Professional Officer Course consists of the following courses:

	Semester Hours
AS 300 Air Force Leadership Studies	4
AS 301 Air Force Leadership Studies	4
AS 400 National Security Affairs/Preparation for Active Duty	4
AS 401 National Security Affairs/Preparation for Active Duty	4
Total	16

Leadership Laboratory

Leadership Laboratory is open to students who are members of the Reserve Officer Training Corps or are eligible to pursue a commission as determined by the Professor of Aerospace Studies. Attendance is normally two hours each week during the fall and spring semesters. Instruction is conducted within the framework of an organized cadet corps with a progression of experiences designed to develop each student’s leadership potential. Leadership Laboratory involves a study of Air Force customs and courtesies, drill and ceremonies, career opportunities in the Air Force, and the life and work of an Air Force officer. Students develop their leadership potential in a practical, supervised laboratory which typically includes field trips to Air Force installations throughout the U.S.

physical fitness training is also a mandatory part of Leadership Laboratory and must be attended by all cadets.

Field Training

AFROTC Field Training is offered during the summer months at selected Air Force bases throughout the United States. Students in the four-year program participate in four weeks of Field Training, usually between their sophomore and junior years. Students applying for entry into the two-year program must successfully complete five weeks of Field Training prior to enrollment in the Professional Officer Course.

The major areas of study in the four-week Field Training program include junior officer training, aircraft and aircrew orientation, career orientation, survival training, base functions and Air Force environment, and physical training.

The major areas of study included in the five-week Field Training program are essentially the same as those conducted at four-week Field Training and in the General Military Course, including Leadership Laboratory.

■ CAREER DEVELOPMENT CENTER

The purpose of the Career Development Center is to promote and stimulate the career development processes of AUM students and interested alumni. It is a clearinghouse of information for those interested in career planning, placement, cooperative education, and internships.

Career Planning and Placement

This activity is designed to meet the needs of all students concerned with career planning and placement. The Career Development Center website offers a variety of resources including career information, industry profiles, and salary data. Career counseling and interest inventory testing are available to all students to aid in making decisions regarding a career or college major. Upon request, job search seminars are given throughout the year to assist in writing resumes and cover letters, to develop job interviewing skills, and to improve job search techniques. These seminars are recommended for all AUM students so that they can prepare to meet the recruiters from numerous companies who come to campus to interview seniors for full-time employment upon graduation. In addition, videotapes covering preparation for the job search, resume writing, interviewing, and negotiating the job offer are available for viewing. Students nearing graduation may register with the office by establishing a placement file. These files will be mailed to prospective employers at the request of the student.

Cooperative Education

Cooperative Education is designed primarily for the undergraduate student. Co-op is a blending of classroom learning with actual work experience in a field closely related to the student's major field of study. It translates academic theory into the real world of industry. Some advantages for students participating in the Cooperative Education Program include becoming better prepared technically through actual on-the-job experience, learning valuable lessons in human rela-

tions, having the chance to observe professionals working in their chosen field, and earning wages which help cover educational expenses. Students interested in Co-op should complete an application form and establish a co-op file with the Career Development Center.

There is no charge for many of the services provided by the Career Development Center. In addition, a list of full-time and part-time jobs is available. For more information, come to Suite 150, Taylor Center.

■ INTERNSHIPS

Students interested in internship opportunities should contact the school in which they are enrolled. Academic credit as well as course requirements are established individually by the departments.