MEMORANDUM

TO: AUM Faculty, Advisors, and Student Mentors

FROM: Joy L. Clark, Interim Associate Provost for Undergraduate Studies

SUBJECT: Writing Across the Curriculum Graduation Requirements

DATE: January 9, 2013

CC: Holly Benson, Acting Registrar

In 2008, AUM faculty and staff selected Writing Across the Curriculum as the focus of our SACSCOC QEP. The program was officially implemented in Fall 2009 for all incoming freshman and their transfer counterparts. Over the course of the next three years the WAC program was expanded: faculty were trained and WI courses were designed and offered within each school. AUM’s five year report to SACSCOC will be written in Spring 2014. The WAC program evaluation is a significant part of this report.

In order to be in compliance with our WAC program, all undergraduate students must complete five writing-intensive courses prior to graduation. This includes the two Core composition courses (ENGL 1010 and 1020), which can be taken at any institution, and three writing-intensive courses (labeled with a WI in section code). The three writing-intensive courses beyond the Core composition courses can only be taken at AUM. Two of these must be from the student’s major.

The transcripts of all undergraduate students seeking to graduate Spring 2013 will be audited for compliance with the WI requirements. A student who has not taken three WI courses beyond ENGL 1020 will not meet graduation requirements. It was imperative that students be made aware of the importance of this requirement and as such, over the course of the last three years there has been extensive information sent to students regarding this requirement. There has also been information provided to advisors, department heads, and deans regarding this requirement.

The purpose of this memo is to encourage you, as you work with students in an advisory or mentoring role, to continue to stress the importance of the WAC requirement. If you are an advisor, please make sure you review the student’s transcript with an eye for WI course completion. While there is a limited appeal process in place for students seeking to graduate either Spring, Summer or Fall 2013 each appeal is handled on a case-by-case basis and few are considered favorably. Appeals must be submitted to the WAC Director, Dr. Jenny Good, via email (jgood@aum.edu) prior to the semester’s graduation application deadline.

Your encouragement and mentoring of students relative to the WAC requirements is an important part of the potential success of the program.