

Update - Graduate Grade Requirements

In general, graduate students must have a minimum 3.0 to graduate. However, beginning July 1, 2017, all Master-level Education majors seeking Alabama Department of Education certification must have a minimum 3.25 and all Education Specialist majors seeking Alabama Department of Education certification must have a minimum 3.50 to graduate. When a student's GPA falls below the minimum required to graduate, he or she will be put on academic warning for each term the GPA remains below the minimum required. If a student's GPA continues to fall or when a student has three posted academic warnings, he or she may be required to withdraw from the graduate program. Final determination of dismissal from the graduate program will be determined by the Associate Provost for Graduate Studies in consultation with the appropriate program coordinator. No grade below C will be accepted for graduate credit, but grades on all AUM courses carrying graduate credit will be used in determining the overall average unless the advisor designates to the Registrar's Office prior to the registration for the course that courses are designated to be taken without graduate credit. Graduate students must repeat any course carrying graduate credit in which a grade of less than C is earned unless the course is specifically identified by the advisor prior to the student's registration as a course not to be used for degree credit.

As of July 1, 2017, Master level Education majors seeking Alabama State Department of Education certification must maintain a minimum GPA of 3.25 on all courses used to meet requirements on the approved program checklist and Education Specialist level Education majors seeking Alabama State Department of Education certification must maintain a minimum GPA of 3.50 on all courses used to meet requirements on the approved program checklist. Education students seeking a Masters or Education Specialist degree in non-certification programs are held to minimums addressed for all AUM master's students.

A student has 9 hours beyond the prescribed course of study to acquire the minimum GPA required by their program. When a course is retaken, both grades are retained on the transcript and are used in the calculation of the GPA for graduate programs. The computed GPA is the graduation GPA in the graduate program.

When a student's AUM GPA drops below 2.51 or has three posted academic warnings, he or she may be required to withdraw from the graduate program. Final grades are assigned as follows: A, B, C, D, F, FA, S, U, CR, NC, P, I, IP, W, AU and NR. The following explanations and grade points apply:

- A = passing and 4 quality points per hour attempted.
- B = passing and 3 quality points per hour attempted.
- C = passing and 2 quality points per hour attempted.
- D = passing and 1 quality point per hour attempted.
- F = failure and 0 quality points per hour attempted.
- FA = failure due to absence and 0 quality points per hour attempted.
- S = passing and 0 quality points, but the hours attempted are not included in grade point average determination.
- U = failure and 0 quality points but the hours attempted are not included in grade point average determination.
- CR = passing for developmental course work and 0 quality points, but

- NC = the hours attempted are not included in grade point determinations. failure for developmental course work and 0 quality points, but the hours attempted are not included in grade point determinations.
- P = passing for nontraditional course work and 0 quality points, but the hours attempted are not included in grade point determinations.
- I = incomplete and 0 quality points per hour attempted until resolution and a final grade is assigned. A two-year statute of limitations exists for grade changes.
- IP = in progress and 0 quality points, but the hours attempted are not included in grade point determinations. This grade is used only for AUM courses currently in progress, courses for which the student has preregistered and for students who have cross-enrolled at another institution but the final grades have not yet been received.
- W = withdrawal and 0 quality points, but the hours attempted are not included in grade point average determination.
- AU = audit with 0 quality points and 0 hours attempted.
- NR = no grade reported (administrative procedure) and also used for audit students not meeting the attendance requirement.

The grade of Incomplete is not a right exercised by the student. A grade of Incomplete can be assigned only at the discretion of the instructor and may occur when the quality of work has been of passing grade, but the student has been prevented by illness or other justifiable cause from completing the work required prior to the final examination.

A student must be registered at the university during the semester in which an Incomplete grade is being resolved. The student should not register for that course again on a credit basis (but can register for it on an audit basis). If the student is not registered for any other courses during the semester of resolution of the Incomplete, the student should register for REGL 1110, "For Registration Only."

Grades of Incomplete must be rectified within two years following the assignment of the grade. Grades of Incomplete will be counted as will be counted as a grade of C in determining eligibility for continuation in graduate school. Students will not be permitted to graduate with Incomplete grades; these will be changed to F (Failure).

A grade of Failure Due to Absence (FA) will be assigned if a student has excessive absences or is absent from a special or final examination. Students have two calendar years from the last day of the term in which a grade was assigned for any changes in course grades. Grades assigned prior to the awarding of a degree cannot be changed after the degree has been awarded.