



Application for Change in Resident Status

Resident and Non-Resident Student Policy

For the purpose of assessing fees, applicants shall be classified as Alabama or non-Alabama residents. Non-Alabama residents are required to pay non-resident tuition.

An Alabama student is a person who is a citizen of the United States, or a resident alien, and who has resided and had habitation, home, and permanent abode in the state of Alabama for at least 12 months immediately preceding current registration. In applying this regulation, “applicant” means a person applying for admission to the institution if the applicant is married or 19 years of age, and financially independent. Otherwise, it means his or her parent(s) or legal guardian(s). If the parents are divorced, residence will be determined by the residency of the parent to whom the court has granted custody.

No person who moves to Alabama for the primary purpose of attending college will be considered to have demonstrated intent to establish domicile in Alabama, and will generally not be considered eligible for classification as a resident student. Clear and convincing evidence to the contrary must be presented to overcome this presumption.

In determining student status for purposes of assessing fees, the burden of proof is on the applicant. Any change in resident tuition eligibility occurring during an academic term will not become effective until the registration for the succeeding term. Additional information is available in AUM Graduate and Undergraduate catalogs, which are available online at www.aum.edu.

Additional Persons Eligible for Resident Tuition

United States citizens and resident aliens who meet the following criteria are also eligible for resident tuition:

1. Military personnel on active duty stationed in Alabama and their spouses and dependent children (as defined by Internal Revenue codes), as well as military personnel, whose home of record is Alabama, and their spouses and dependent children.
2. Non-resident undergraduate students who have been awarded full-tuition scholarships by AUM, and graduate students appointed on assistantships of at least one-fourth time.
3. Full-time employees of a state of Alabama agency or institution, their spouses and dependents.
4. Spouse and dependent children of a non-resident, provided the non-resident has been employed in Alabama for full-time for at least 12 consecutive months prior to registration, has filed an Alabama income tax return for the tax year prior to the year in which the student is admitted, and did not claim a credit on the Alabama return for income taxes paid to another state.
5. Non-resident students enrolled in programs included in the Southern Regional Education Board Academic Common Market, provided the student does not change to another program of study.
6. Persons whose spouses by legal marriage are bona fide Alabama residents
7. Spouses and dependent children of persons who establish domicile within the state of Alabama, provided that the person who established domicile is employed full-time in a permanent position in Alabama.
8. Non-resident students enrolled in programs of AUM not funded by tax revenues of the state of Alabama.

Instructions

If you fall into one or more of the categories detailed above, please complete sections I and II on the next page. If you have attempted to establish permanent residency in Alabama and you wish to apply for reclassification, please complete sections I and III on the next page.



Please return this completed form and photocopies of all supporting documents. For incoming students, this form and supporting documentation should be returned to the Admission's Processing Office. For continuing students, this form and supporting documentation should be returned to the Record's Office, Room 150, Taylor Center. All documents must be received prior to the first day of classes for the term. Changes occurring during an academic term will not become effective until registration for the succeeding term.

Section I-To be completed by all applicants

Name: _____ Student ID: _____

Address: _____

Phone Number: _____

Section II-To be completed only by persons included under "Additional Person Eligible for Resident Tuition"

I am formally requesting a change from non-resident to resident status because I fall within the following category or categories as detailed on the first page (list numbers): _____. Photocopies of supporting documents are attached.

Section III- Change in Resident Status

I am formally requesting a change from non-resident to resident status because I have attempted to establish myself as an Alabama resident as supported by at least five of the nine types of evidence below. I have marked items with an "X" and attached supporting documents for each item.

- _____ Ownership of residential property and/or other real property or continuous occupation and rental of residential Property in Alabama for a term of not less than 12 months
- _____ Full-time, permanent employment in Alabama
- _____ Possession of state licenses required to conduct business or practice a profession in Alabama
- _____ Marriage to a bona fide Alabama resident
- _____ Registration to vote in Alabama
- _____ Filing Alabama resident tax returns
- _____ Current Alabama driver's license
- _____ Alabama vehicle title registration and payment of property taxes thereon
- _____ Evidence of banking activity in Alabama for 12 consecutive months prior to application for resident status

Section IV-For Office Use Only

Notes _____

Approved: _____

Signature

Date