

# Auburn University at Montgomery

## Graduate Admission Checklist for International Students

The United States Department of Homeland Security and the policy governing international student admission at AUM require undergraduate applicants to submit documents listed below as early as possible, preferably at least 30 days prior to the beginning of the term for which the student wishes to enroll:

- Completed [Auburn University at Montgomery Graduate Application for Admission](#) and a \$25 (US) nonrefundable application processing fee.
- Official transcripts from all schools previously attended (high school and college). Transcripts, if not in English, must be translated into English by an official translation service. **All transcripts must be sent directly from the school to one of the addresses below.\***
- Official foreign transcript from all schools must be sent to one of the following services or other qualified services of your choice for evaluation:

**Auburn University Montgomery International Transcript/Document Evaluation Board**, P.O. Box 244023, Montgomery, AL 36124-4023; Phone: 334-244-3758; Fax: 334-244-3795; E-mail: [rblaesin@mail.aum.edu](mailto:rblaesin@mail.aum.edu) ; Web: [www.aum.edu](http://www.aum.edu)

**Lisano International**, P.O. Box 407, Auburn, AL 36831-0407; Phone and Fax: 334-745- 0425; E-mail: [LisanoINTL@aol.com](mailto:LisanoINTL@aol.com) ; Web: [www.lisano-intl.com](http://www.lisano-intl.com)

**Josef Silny & Associates, Inc.**, 7101 SW 102 Ave., Miami, FL 33173-1364; Phone: 305-273-1616; Fax: 305-273-1338; E-mail: [info@jsilny.com](mailto:info@jsilny.com) ; Web: [www.jsilny.com](http://www.jsilny.com)

World Education Services, Inc., P.O. Box 5087, Bowling Green Station, New York, NY, 10274-5087; Phone: 212-966-6311; Fax: 212-739-6100; E-mail: [info@wes.org](mailto:info@wes.org) ; Web: [www.wes.org](http://www.wes.org)

**NOTE:** All applicants (with college documents to evaluate) must obtain a course-by-course evaluation. Applicants for the AUM School of Education must obtain an evaluation report from World Education Services, Inc.

- Satisfactory results on the Test of English as a Foreign Language (TOEFL). The minimum acceptable score for the paper-based exam is 500, for the computer based exam 173, and for the internet-based exam 61. TOEFL results should be sent directly by the testing agency and must not be more than two years old. Or
- Satisfactory results on the International English Language Testing System (IELTS) test. The minimum acceptable score for admission is 5.0. IELTS results should be sent directly by the testing agency and must not be more than two years old.

Applicants who have completed a secondary school diploma or the equivalent of AUM English composition in a country or at an institution where English is the primary language are exempt from this requirement.

- Satisfactory results on one of the graduate entrance examinations. The School of Business requires a score of 400 on the General management Aptitude Test (GMAT). The Schools of Education, Liberal Arts, and Sciences require either the general section of the Graduate Records examination (GRE) or the Miller Analogies Test (MAT). All scores must be sent directly from the testing agency.
- Evidence in the form of a notarized or certified letter from a bank or other financial institution of sufficient financial resources to meet college expenses for the first year of study. If sponsor(s) accounts are used, a letter from the sponsor(s) stating their intent to assist with the student's educational expenses is also required. International students will be required to pay out-of-state tuition. The current graduate cost for two semesters is \$23,702 which includes tuition, housing, food, books and health insurance. Documentation must be submitted in English.
- All Auburn University at Montgomery foreign national students and visiting scholars (F-1/J-1 visas) and their dependents (F-2 and J-2 visas) are required to participate in the AUM Group Health Insurance Plan. As part of the University's continuing commitment to facilitating our international students' transition to pursuing their studies at AUM, however, the cost of the health insurance plan will be paid by the University for F-1/J-1 student visa holders enrolled in an AUM academic program. We remain committed to the health, welfare and safety of our international students. The cost of insurance plans for family members (F-2/J-2 visas), however, remains the responsibility of the F-1/J-1 visa holder. F-1 ESL students and J-1 visiting scholars are also responsible for the cost of their health insurance.

**\*All documentation must be sent to one of the addresses below:**

**Address for Mailing or Shipping by U.S. Postal Service:**

Auburn University at Montgomery  
Office of International Affairs  
P.O. Box 244023  
Montgomery, AL 36124-4023  
USA

**Address for Mailing or Shipping by FedEx, DHL or UPS:**

Auburn University at Montgomery  
Office of International Affairs  
Room 119 Administration Building  
7440 East Drive  
Montgomery, AL 36117  
USA

**Note:** The method of shipment, postal or shipping service, determines the correct address for the International Affairs office.

Delivery/shipping services (e.g., FedEx, DHL, UPS) **cannot deliver to a post office box**; incorrectly addressed packages will be returned to the sender.