



**Minutes of Faculty Senate Meeting
Friday, October 15, 2010
204 Goodwyn Hall**

Convened at 8:30 a.m.

Present

Senate Officers & Senators N. McKenzie, R. Ioimo, C. McCoy, T. Bailey, D. Nobles, S. Lan, C. Ligeon, K. Johnson, R. Morton, C. Young-White, Mills, L., S. Willis, M. Fitzsimmons, T. Winemiller, J. Gantt, C. Hamilton, A. Terry, C. Ward, J. Aho, R. Peele, D. Sescioreanu

Ex officio J. Veres, J. Ellwell

Visitors S. Giagnoni, D. Ang, W. Wells, K. Krawczynski, S. Clements

I. Senate Business:

- A. Motion for approval of the minutes from the September 10, 2010 meeting by Gant, second by Nobles, minutes unanimously approved.
- B. The next scheduled Senate meeting is Friday November 12, 2010 at 9 am in 204 Goodwyn Hall.

II. Administrative Reports

- A. Dr. John Veres, Chancellor
 - 1. Mentioned the three items concerning AUM on the upcoming Board of Trustees meeting
 - a. Taylor Center renovations
 - b. Bond issue for funding for residence halls
 - c. Tuition fee structure for distance education courses
- B. Dr. Jeff Ellwell, Provost
 - 1. There is a high utilization of adjunct faculty, and he would like to fill full time positions rather than rely on adjunct faculty.
- C. Past-president, D. Nobles
 - 1. The Board of Trustees met September 24, there is no report of AUM business from that meeting.
- D. President, N. McKenzie - no report

III. Old Business

None

IV. New Business

1. Rules Committee

a. N. McKenzie, chair of the Rules Committee presented a motion for a new charge to the Curriculum Committee. The Committee shall examine SGA Resolution 10-01 endorsing the option of declaring minors and posting of minors on AUM transcripts, and the Memorandum of October 7, 2010 from the Associate Provost regarding same, and consider the appropriateness of the proposed option for Auburn Montgomery. The Committee shall report its recommendation regarding same to the Senate at its March 11, 2011 meeting. (see attached) Motion by Nobles, second by Aho, motion approved.

b. N. McKenzie, chair of the Rules Committee presented a motion for a new charge to the Faculty Welfare Committee. The Committee shall examine the guidelines for hiring Lecturers and Senior Lecturers approved at Auburn University and consider the appropriateness of the same or similar action at Auburn Montgomery. The Committee shall report its recommendation regarding same to the Senate at its January 2011 meeting. The recommendation should be in a draft format that can be forwarded to the Ad Hoc Committee for the Revision of the Faculty Handbook. (see attached) Motion by Nobles, second by Willis.
Discussion: Dr. Ellwell commented that this is not in the Faculty handbook and guidelines will need to be developed related to tenure and promotion of these positions. The motion was approved.

2. Academic Standards Committee

a. D. Ange, Chair of the Academic Standards Committee presented a policy Raising the ACT Requirement for Provisional Admittance into Auburn Montgomery and Creation of a Summer Bridge Program (9/10/10) (see attached). Motion to accept by Willis, second by Iomio.

Discussion: Dr. Ellwell comments:

- The application for admission deadline will be changed to May 15. Deadlines to apply to admission will be enforced.
- Students will be allowed to take the best of their ACT sub scores
- Students will be admitted primarily in the Fall

semester in order to take developmental courses in the Summer.

- The current retention student retention rate is in the 60% range and we would like to improve that percentage. This is the first step in retention, to admit students who are better prepared academically.

Motion unanimously approved.

- b. D. Ange, Chair, presented a progress report from the Academic Standards Committee and made a request of administration for support in data collection related to student ACT scores, GPAs, and other data necessary to track admission, progression, and retention. Ange stated that collecting clean data is currently a problem.

Discussion: Dr. Veres and Dr. Ellwell stated that there is a plan in place for Sun Guard to clean up Banner to get better data, and to implement Degree Works software. Motion to receive progress report from the committee made by Nobles, second by Bailey, unanimously approved.

3. Faculty Welfare Committee

R. Ioimo, Chair, presented a resolution from the Faculty Welfare committee in opposition to the implementation of supersections (see attached).

Discussion:

Dr. Veres: The study cited in the resolution does not look at student outcomes, and the literature as summarized by Dr. Mazey states that some classes are affected differently by class sizes. I would ask the Senate to review the effect of class size on student outcomes before considering this resolution.

R. Ioimo: The study is not the sole basis of the recommendation.

N. McKenzie: This is an issue of substance. Senators need to take this issue back to their faculty for discussion. Two issues are involved. (1) teaching effectiveness regarding class size and (2) faculty workload as it relates to class size. We need more time to determine if the formulas currently proposed by the Deans Council are equitable.

This issue of workload will go back to the Faculty Welfare Committee, and we will table a vote on accepting the resolution until next month.

4. Calendar and Scheduling Committee

W. Wells, Chair, presented the proposed calendar for the upcoming academic year (see attached).

5. Administrator Evaluation Committee

N. McKenzie reported that the evaluation will be available

- online, and will be up in early November (see attached)
6. Honors Committee
R. Morton, Chair, reported the committee has sent recommendations based on the report from the Honors Task Force to Dr. Ellwell and are awaiting a response.
 7. Seamless Admission
Stephanie Clements, Program Manager, presented an update on the Seamless Admission project (see attached)

V. Announcements

1. None

VI. Adjourn

Adjourned at 9:40am


Duly Submitted by:

Cindy McCoy,
Secretary Faculty Senate
Cmccoy1@aum.edu



MEMORANDUM

TO: Nelya McKenzie
Faculty Senate President

FROM: Jeff Barksdale 
Associate Provost

DATE: October 7, 2010

SUBJECT: SGA Resolution 10-01

The SGA recently passed a resolution endorsing the option of declaring minors and posting of minors on AUM transcripts. A copy of this resolution is included with this memo. I support this resolution. As I considered how the declaration and posting of minors might be implemented, I realized there are a number of issues that should be addressed with university-wide input. Some of the issues, among others, include:

- How many semester hours required for a minor?
- How many hours must be at or above the 3000 level? Can be below the 3000 level?
- Can the same course be used to satisfy a major and minor requirement?
- Is there a grade requirement for courses counted toward a minor?
- Can a student declare more than one minor?
- Is declaring a minor a requirement for graduation?
- Minors must be declared by what point in a student's college career?
- Do schools and/or departments identify which minors are available?
- What is the process for declaring a minor? Must minors be approved by the advisor?

I am writing to present this SGA resolution to the Faculty Senate and request input on a policy for declaring minors. I am happy to answer any questions related to this request.

AUBURN UNIVERSITY AT MONTGOMERY
Academic Affairs

P.O. Box 244023, Montgomery, AL 36124-4023; Telephone: 334-244-3600; Fax: 334-244-3947, www.aum.edu

Lecturer/Senior Lecturer Faculty

Lecturer: This non-tenure-track faculty appointment is designated for those with an emphasis on the teaching mission at Auburn University who are qualified to teach in their discipline. The appointments are **not tenurable** and are made on an annual basis with no right or expectation of employment beyond the period specified in the letter of appointment. These appointments may be renewable on an annual basis contingent upon availability of funds, the need for services, and satisfactory performance.

Senior Lecturer: This non-tenure-track faculty appointment is designated for those who have sustained an outstanding performance in teaching and service at the Lecturer level. There is no fixed requirement for years of service at the Lecturer rank before a Lecturer can be promoted. However, the qualifications for promotion to Senior Lecturer rank generally cannot be demonstrated fully in less than five complete years of service. A Lecturer may apply for promotion to Senior Lecturer following criteria and procedures for promotion maintained in the College of appointment. These appointments may be renewable on an annual basis contingent upon availability of funds, the need for services, and satisfactory performance and are **not tenurable**.

Hiring: Recruitment into Lecturer/Senior Lecturer positions must follow University Affirmative Action/ Equal Employment Opportunity (AA/EEO) policies and be approved by the Office of the Provost and the AA/EEO Office. Appointments are for one (1) year duration with possibility for annual renewal. Lecturers/Senior Lecturers will be issued annual letters of appointment. A Lecturer/Senior Lecturer is eligible for benefits equivalent to other full time employees at Auburn University.

Evaluation: Each department will have a regular, validated, and effective evaluation system that includes student, peer, and administrator input. The evaluation system should have performance improvement as its primary goal. Evaluation metrics should be parallel to department faculty with similar duties and should be determined by the individual department or college.

Departmental governance: A Lecturer/Senior Lecturer may be eligible to vote on faculty matters according to department and/or school/college governance rules; this may include the ability to serve on committees. Lecturers/Senior Lecturers should be allowed to participate in departmental decisions. They are encouraged to improve their instructional qualifications and are eligible for departmental/college resources earmarked for such purposes; this may include eligibility for travel and other resources.

Change of position to tenure-track: An appointment of a Lecturer/Senior Lecturer from the Lecturer title series to tenure-track faculty may only occur through normal, faculty approved, Department Head/Chair and Dean approved, Provost approved and AA/EEO approved tenure-track recruitment. Lecturer/Senior Lecturer time will not count toward the tenure clock.

Change of position from tenure-track: An appointment from a tenure-track position to the Lecturer title series may only occur through normal, faculty approved, Department Head/Chair and Dean approved, Provost approved and AA/EEO approved recruitment.

Termination: The expectation of continuous employment provides the guarantee needed to ensure academic freedom. Termination of a Lecturer/Senior Lecturer during the contract term shall be effected by the University only for lack of funding or adequate cause. If termination during the contract term is for reasons other than lack of funding, then the Faculty Handbook (Chapter 3) provides that "Rights of due process shall also apply to a non-tenured faculty member dismissed before completion of his or her contractual term." Dismissal shall not be used to restrain faculty members in their exercise of academic freedom or other rights of American citizens.

A Lecturer/Senior Lecturer whose contract is not to be renewed shall be provided with a written statement from the chair/unit head with reasons why the contract is not to be renewed. For those who have been employed for less than three years at least six months notice must be given. Lecturers who have been employed for more than three years must be given twelve months notice. To ensure that non-continuation is not used to restrain Lecturer/Senior Lecturers in their exercise of academic freedom, Lecturer/Senior Lecturers are afforded the opportunity to appeal non-continuation to the Faculty Grievance Committee.

AAUP guidelines: Auburn endorses the AAUP guidelines stating that no more than 15% of the total instruction within an institution and no more than 25% of the total instruction within any department should be provided by faculty with non-tenure-track appointments. In Auburn University's efforts to adhere to these guidelines, any exceptions to these percentages must be approved in writing by the Provost on an annual basis.

Anything not delineated in this document should be decided at the College level in consultation with the Provost.

Auburn University at Montgomery Policy Proposal to the Faculty Senate

Title: Raising the ACT Requirement for Provisional Admittance into Auburn Montgomery and Creation of a Summer Bridge Program (9/10/10)

Proposing Officer: Provost

I. PURPOSE

The purposes of this policy proposal are to 1) decrease the number of students who are required to pass developmental courses before becoming a Student in Good Standing by raising the minimum ACT score entrance requirement to 17; 2) we would also raise the requirement for the English, Math, and Reading sub-scores to be a minimum of 16; 3) to require provisionally-admitted students to begin taking the required developmental courses in the summer prior to the Fall in which they request admittance to the university; and, 4) reducing the number of sections of ENGL 0100/0101, READ 0700, MATH 0700/0701 and 0800/0801 offered in the Fall semester.

II. POLICY

- The raising of the minimum ACT score for provisional acceptance to 17 for the composite ACT and a minimum of 16 for the English, Math and Reading sub scores.
- A student who is provisionally accepted will be notified of the requirement to begin taking developmental courses in the Summer.
- The Associate Provost will work with the Deans and the English & Philosophy, Math, and ECER departments to schedule the appropriate number of developmental course offerings in the Summer.
- Provisionally accepted students will have the right to appeal the requirement to take the developmental courses in the Summer because it creates an undue hardship. Appeals will be made to the Associate Provost, who will be the final arbiter.

III. EFFECTIVE DATE:

October 29, 2010

IV. APPLICABILITY

The policy applies to all new freshman applicants beginning with admission in Summer 2011.

V. RESPONSIBILITY

- The primary responsibility for the administration of this policy is assigned to the Director Admission Processing.
- The Associate Provost will monitor for compliance with this policy.

VI. INTERPRETATION

The Provost shall interpret this policy.

APPROVAL TO PROCEED: _____ **DATE:**

DRAFT

Guidelines “Large Section” and “Supersection”

- First of all, for **laboratory classes**, the necessity for laboratory sections means that lecture sizes must be “quantized” (1x, 2x, 3x where x=lab size). In this case, also, the reduction in number of contact lecture hours that comes with a doubled or tripled lecture can act as a partial compensation for the additional contact hours involved in teaching labs. Thus, these classes will not be a part of the following “large section” and “supersection” discussion. Faculty will get 2 x lecture hours credit for a “double” lecture section, and 3 x lecture hours credit for a “triple” section. Adjuncts will be paid 2 x and 3 x for these.
- For **other classes**, the deans have negotiated the following arrangement with the Provost:
 - A “large section” will be 2.33 to 2.67 times the size of a standard section. This enrollment will be counted on the day after the last day to add classes. Teaching a “large section” will count twice on the load for full-time faculty. An adjunct will be paid twice the normal rate of pay.
 - A “supersection” will be a section with at least 125 students, capped at 200. The enrollment would be counted the day after the last day to add classes. Teaching such a section would count as three courses in a full-time faculty member’s load. This cannot be banked as release time. But a faculty member could teach a core supersection and, if the department needed an upper-level course from that faculty member, the upper-level course could be taught as an overload (for which we would pay at the “normal” overload rate—i.e., what we pay an adjunct). An adjunct would be paid three times the normal rate for such a class.

In addition, a sum of \$1,500 will be available for such a supersection, to be spent in one of the following ways (at the choice of the faculty member, department head, and dean): a) to pay a GTA to serve as a reader; b) to pay a qualified adjunct to serve as a reader; c) to be paid to the faculty member teaching the course.

Received from: Dr. Ralph Ioimo
10/8/2010

Faculty Welfare Committee**Draft Resolution (10/15/2010)****I. WHEREAS:**

Auburn Montgomery, University has a rich tradition of quality student-centered education that is emphasized in the University's promotional literature and achieved through faculty interaction with students in a small class environment.

II. WHEREAS:

The University's small class size adds much to the prestige of Auburn Montgomery.

III. WHEREAS:

The implementation of large class sizes, in the view of this committee, will diminish the prestige of Auburn Montgomery, University.

IV. WHEREAS:

A recent study by the University of Richmond on "The Impact of Class Size and Number of Students on Outcomes in Higher Education" determined that "super-size" classes "has a negative and statistically significant (at the 95 percent level or greater) impact on the amount of critical and analytical thinking required in the course, the clarity of presentations, the effectiveness of teaching methods, the daily preparedness of the instructor for class, the instructor's effectiveness in stimulating student interests, the instructor's enthusiasm for the class, the instructor's availability outside of class, the instructor's respect for his/her students, the applicability of graded material to the course content, the adequacy of comments on student work, the timeliness of feedback, and even the usefulness of the text to learning" (pp. 13-14);

V. WHEREAS:

Large class sizes may alienate new students and reduce student retention rates.

VI. WHEREAS:

The workload measurement for compensation presented is not equitable to current faculty workload.

VII. WHEREAS:

Initial feedback from AUM faculty is opposed to this proposal.

THEREFORE:

Recommends that the Faculty Senate reject the proposed supersection guidelines as presented.

In the event the supersections are implemented, the following must be considered:

1. The department should decide the courses to be taught in over enrollment. The department should decide the size of standard sections.
2. Teaching a section of over enrollment should be a voluntary decision for the faculty.
3. The financial compensation for faculty teaching in over enrollment should be proportional to the level of over enrollment.
4. Adjunct faculty and non-tenured faculty should not teach over enrolled sections of courses.

Over enrollment is defined by this committee as the actual enrollment minus the standard enrollment.

DRAFT

Proposes Schedule, 2012-2013 Academic Year

Fall Semester 2012

	Full Term	1 st Half Term	2 nd Half Term
Classes Begin	Aug 13/14 M/Tu	13/14 M/Tu	Oct. 8/9 M/Tu
Labor Day	Sept. 3-4	Sept. 3-4	
Thanksgiving Break	Nov. 19-23		Nov. 19-23
Classes End	Dec 3/ 4 M/Tu	Oct. 3/ 4 W/Th	Dec. 3/ 4 M/Tu
Exam Schedule	Dec. 6-12	Last day of class	Last day of class
Commencement	Dec. 15		

Spring Semester 2013

	Full Term	1 st Half Term	2 nd Half Term
Classes Begin	Jan 7/8 M/Tu	Jan 7/8 M/Tu	March 4-5 M/Tu
MLK Day	Jan 21-22	Jan 21-22	
Spring Break	March 11-15		March 11-15
Classes End	April 29/30 M/Tu	Feb. 27/28 W/Th	April 29/30 M/Tu
Exam Schedule	May 2, 6-8	Last day of class	Last day of class
Commencement	May 11		



Proposed Summer Schedule 2013

	Full Term	1 st Half-Term	2 nd Half-Term
Classes Begin	May 22/23 W/Th	May 22/23 W/Th	June 26/27 W/Th
Memorial Day	May 27-28	May 27-28	
4 th of July	July 3-4		July 3-4
Classes End	July 29/30 M/Tu	June 24/25 M/Tu	July 29/30 M/Tu
Exams	Last day of class	Last day of class	Last day of class
Graduation	Aug. 3 (Saturday)		

DRAFT

Preliminary Report from Administrator Evaluation Committee

The committee is currently in the process of reviewing current policies and how they might affect Administrator Evaluation. We are also reviewing the wording in the faculty handbook pertaining to Administrator Evaluation. I expect no comments or changes in regards to policies or the handbook but the committee still has time to review.

As was done last year with the evaluations for the Chancellor, we are working with Jenny Good in Institutional Effectiveness and putting the Administrator Evaluations online. We are currently reviewing the questions being asked and making suggestions for changes and additions. We are trying our best to keep in mind that the evaluations should be as confidential and anonymous as possible. We expect for an email to be sent to faculty in early November prompting them to complete the evaluations. We plan to give faculty roughly a month to complete the survey. Deans, Associate Deans, and Department Heads are to be evaluated this go around.

Received from Matt Ragland
10/8/2010

DRAFT

Seamless Admission

PRESENTATION FOR THE
FACULTY SENATE
OCTOBER 15, 2010

PRESENTED BY:
STEPHANIE M. CLEMENTS, M.ED.

Statistics Update

- After the 2008-2009 Academic Year
 - 73% of the students were eligible for admission to AU
 - ✦ (79 completed the program)
- After the 2009-2010 Academic Year
 - 73% of the students were eligible for admission to AU
 - ✦ (49 completed the program)

Incoming 2010-2011 Class

- 77 Students were admitted 2010-2011 Class
- Of the incoming students:
 - 48% are Legacy Students
 - 66% are In-State
 - 34% are Out of State
 - ✦ States represented include: Alaska, Florida, Georgia, Illinois, New Jersey, South Carolina, Tennessee, Virginia, Washington
- Average GPA 3.00 / ACT 21, ENGL 21, MATH 21 / SAT 990, VER 480, MATH 520

Collaboration with Auburn

- The Incoming Class will have the following opportunities:
 1. Living on the AU Campus
 2. Participate in the AU Common Book Reading
 3. Active roles in the AU Learning Communities
 4. Access to tutoring services coordinated by Auburn specific to Seamless instruction.

The Seamless Bus will provide the option for students to attend Science courses on the AUM campus.

The bus will be available to the AUM campus to be used for trips.



Seamless Admission Bus

Projected Faculty 2010/2011

- AUM Faculty – 7
- AU Faculty – 6
- AU GTA's – 4 (all are AU lab instructors teaching Seamless Labs)
- Other faculty will be chosen from institutions such as Troy, Columbus State, Huntingdon & Faulkner