

# Auburn University at Montgomery

## Policies and Procedures

**Title:** Response in Imminent Danger

**Responsible Office:** Chancellor's Office

### **I. PURPOSE**

To establish procedures for response to authority in situations of imminent danger.

### **II. POLICY**

All students, staff, and faculty must follow directions and abide by guidelines established by individuals designated in positions of authority during dangerous or potentially dangerous situations. The authorities are established to direct individuals during times of crisis to reduce the potential for damage to property and danger to persons. Individuals in positions of supervision or leadership of others must not only abide by the guidelines provided, but lead others under their general supervision to do the same.

### **III. EFFECTIVE DATE**

April 2009

### **IV. APPLICABILITY**

This policy applies to all faculty, staff, students and visitors.

### **V. RESPONSIBILITY**

Responsibility for the implementation and administration of this policy rests with the Chancellor and his or her designee which may change depending on the situation.

### **VI. DEFINITIONS**

1. Imminent danger refers to any situation that could potentially cause harm to life or property. This policy covers those situations and the practice to address those situations. Examples of imminent danger include inclement weather, biological hazards, fire in a building, dangerous person who is armed on campus, and similar situations.

2. Individuals in positions of supervision or leadership of others include supervisors, managers, instructors, and leaders of any student or campus group (e.g., SGA president).
3. Individuals designated in positions of authority include but are not limited to the chancellor, police officers, safety officers, senior director of facilities, key leaders in disaster exercises, and city, county, or state emergency officials. The designated individuals will vary based on the situation. Additionally, while the individual's identify or role may not be known, information presented through the AUM Alert system or via the intercom situation should be considered direction from an individual of authority.

## VII. PROCEDURES

1. When an authority figure identifies an emergency and provides direction, all individuals must take immediate action as requested to protect life and property.
2. Individuals in positions of supervision or leadership of others must not only take the recommended action, but they must lead those under their supervision to do the same.

## VIII. SANCTIONS

Individuals who fail to abide by this policy will be subject to disciplinary action which can include termination.

## IX. INTERPRETATION

Any questions arising concerning this policy will be interpreted by the Chancellor or his or her designee.

APPROVAL TO PROCEED: \_\_\_\_\_ DATE: \_\_\_\_\_