

**Research Faculty Grant-in-Aid Program**  
**Research Council/Office of Research and Sponsored Programs**  
**Auburn University at Montgomery**



This form is fillable and all spaces expandable. Submit proposals to: [gray@aum.edu](mailto:gray@aum.edu)

**Cover Form for Faculty Research Grant-in-Aid**

**Applicant Name:** \_\_\_\_\_

**Title:**  Professor  Associate Prof  Assistant Prof

**Dept:** \_\_\_\_\_ / **College:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

**Requested Amount of Funding:** \$ \_\_\_\_\_

**To be filled out by applicant:**

<b>Eligibility Criteria</b> (required of applicants to be considered for funding)		<b>Yes</b>	<b>No</b>	<b>n/a</b>
<b>1.a</b>	<b>Status:</b> Are you a fulltime professor (Assistant, Associate, Full) at AUM?			
<b>1.b</b>	Do you intend to use funds for <b>research</b> (rather than to fulfill degree requirements.)?			
<b>2.a</b>	<b>Reporting:</b> Are you aware of requirements to submit <b>progress and final reports</b> should Grant-in-Aid be awarded?			
<b>2.b</b>	Have you received funding from the Research Council previously, have all reports been filed?			
<b>3.</b>	<b>Time Limitation:</b> Are you aware that grants are awarded for a period of 2 years. All funds must be expended at the end of the second year and there are no extensions. All accounts are automatically closed at the end of the second year.			
<b>4.</b>	Was <b>IRB</b> (Institutional Review Board) approval obtained if using <b>human subjects</b> ? (If so, a copy of the IRB approval letter <i>must</i> accompany this submission).			
<b>5.</b>	Was <b>IACUC</b> (Institutional Animal Care & Use Committee) approval obtained if using <b>animals</b> ? (If so, a copy of the IACUC approval letter <i>must</i> accompany this submission).			
<b>6.</b>	<b>Format:</b> Have you formatted the application as required ? <ul style="list-style-type: none"> <li>• Double spaced, 12 point font.</li> <li>• Maximum of 5 pages (single sides) typed.</li> <li>• Attachments include vita (2 page limit) &amp; IRB/IACUC approval letters.</li> <li>• Electronic submission</li> </ul>			
<b>7.</b>	<b>Budget:</b> Does the budget only include eligible items? (Ineligible items include: fees and travel costs associated with professional meetings, publication costs, capital improvement/renovations of facilities, computer equipment, car rental and meal allowance.) A budget justification <i>must</i> be included in the budget section. The budget should be included in the five page proposal.			
<b>8.</b>	<b>Approval/Submission:</b> Have you obtained approval from your school, department and all appropriate review committees?			

**Signatures:**

**Applicant:** \_\_\_\_\_ **Department Head:** \_\_\_\_\_

**Dean:** \_\_\_\_\_ **Research Council:** \_\_\_\_\_