



May 23, 2019

TO: Deans, Directors, Department Heads, and Faculty

FROM: Glen Ray, Chair Research Council

SUBJECT: Call for 2019-2020 Research Grant-in-Aid Proposals

On behalf of the Research Council, I am very pleased to invite full-time AUM faculty to apply for a Research Grant-in-Aid (GIA). Please assist us in furthering research at AUM by submitting a proposal or by encouraging faculty to submit a proposal. This year the GIA funding is in two separate categories: (1) projects that target external funding, with a \$7,500.00 maximum budget. A recipient of these GIAs must submit a proposal to an external agency, including federal grantors or private foundations, in year two of their project. And, (2) projects that are not leading to external grant proposals, with a \$2,500.00 maximum budget.

Proposals involving the use of human or animal subjects must be reviewed by the appropriate internal review committee before being submitted to the applicant's Dean. Thus, proposals must be submitted to the appropriate review committee no later than **Friday July 26, 2019**. The Administrator for both the Human Research Protection Program (IRB) and the Institutional Animal Care and Use Committee (IACUC) is Ms. Debbie Tomblin, Research Compliance Manager (ext. 3250), Office of Research and Sponsored Programs [dtomblin@aum.edu](mailto:dtomblin@aum.edu).

Proposals along with IRB/IACUC approval, if needed, should be submitted to the dean of each applicant's college (or to the equivalent unit head for administrative and staff employees) by **August 30, 2019**. The proposals will be reviewed by peer panels within each of the colleges/divisions and then forwarded to the Research Council by **September 27, 2019** for further review and final funding recommendations. Applicants will be notified of action on their proposals on or before **October 31, 2019**. Please note:

1. An application that is lacking the required documentation and/or has not followed the GIA guidelines will not be reviewed.
2. Proposals will no longer be accepted in hard copies and should be saved as pdf files and sent to Glen Ray at [gray@aum.edu](mailto:gray@aum.edu) on or before **September 27, 2019**.

The link to the guidelines, cover form, and the IRB form and protocol submission instructions, <http://www.aum.edu/academics/sponsored-programs/research-council/information-grants-forms>

Please feel free to contact me at extension 3690 or at [gray@aum.edu](mailto:gray@aum.edu) with any questions or concerns that you may have.

cc: Dr. Mrinal Varma, Provost