## How to Activate your AUM Student Account

- 1. Type my.aum.edu into your browser.
- 2. Click on "First Time User" underneath the orange Login button.
- 3. On the next page enter your **Student ID number**. (This is the 9 digit number given to you by the Admissions Office in your admission letter that begins with S0. Use a capital S and zeros, not the letter O.)
- 4. Click on the red calendar below the Student ID blank and choose your **birth date** from the calendar that pops up then click *Submit*.
- 5. Your username and password will appear on the next page. WRITE DOWN your username and password.
- 6. Click on Take me to my AUM.
- 7. On the next page, enter your username and password then click **Login**.
- 8. **PLEASE NOTE:** The first time you log into your account, it is *required* that you set password recovery questions and answers for yourself and that you change the password. Choose questions & answers and a password that you can easily remember. WRITE DOWN your username and new password. Keep in a safe location for future reference.
- 9. From your My AUM page, you can access your **email** account, **Blackboard** course-management system, **Webster** registration system to register for classes and **Webpay** to manage your university financial account.

If you have any questions or problems, contact the ITS Help Desk at 334-244-3500 or <a href="https://helpdesk@aum.edu">helpdesk@aum.edu</a>