



Auburn University at Montgomery Office of Global Initiatives

PO Box 244023
Montgomery, AL 36124

Reinstatement

If you fall out of status, you will need to meet with the international student advisor to discuss your options. There are two options:

1. You may depart the U.S. voluntarily and reenter with a new I-20.
2. You may apply for re-instatement through USCIS. This application process requires you to pay a fee. Current fee information can be found online at www.uscis.gov. This procedure requires that you prove to USCIS that the reason you fell out-of-status was beyond your control. If USCIS approves your request you will be reinstated. If however, USCIS denies your request, you must leave the US within 30 days.

To be eligible to apply for reinstatement:

1. You must be out of status for less than 5 months. If you have been out of status for 5 months or more, you are not eligible to file for reinstatement.
2. You must be pursuing or intending to pursue a full course of study.
3. You have not engaged in unauthorized employment.
4. The termination status resulted from circumstances that were beyond your control.

To apply for reinstatement, you will need to complete an application package for reinstatement. This package includes:

1. Letter explaining why you fell out of status. Explain why the circumstances were beyond your control. Provide documentation is available.
2. Application form (I-539). This form can be found at www.uscis.gov
3. Current application fee. The current fee can be found at www.uscis.gov. This fee must be paid using check or money order. DO NOT send cash. The check or money order should be made payable to US Department of Homeland Security. DO NOT abbreviate.
4. Copies of all previous I-20s.
5. New I-20 requesting re-instatement. You will receive this I-20 from the Office of Global Initiatives.
6. I-94
7. Copy of all passport and visa pages.
8. Bank statement
9. Official transcript from AUM.