AUM Research Council
Proposal Review Rubric for Faculty GIA, Equipment GIA, and Ida Belle Young Research Proposals

Please use the following criteria to score each proposal:

Applicant Name and Department: _____

Proposal Type: _____

Proposal Title: _____

Application Cover Sheet	Yes	No
Completion of applicant cover sheet with the most up-to-date information about the proposal.	☐	☐

I. Proposal Abstract (250 words) – Maximum 5 Points	Yes	No	Score
Describe the background of the Project, research methods, data or information collection, and the anticipated results.	☐	☐	

II. Purpose of the Project – Maximum 10 Points	Yes	No	Score
Describe in general terminology the purpose of the project. The purpose statement details the reason why the study is being conducted. These become the guidelines for the entire study.	☐	☐	

III. Project Objectives – Maximum 20 Points	Yes	No	Score
Provide a hypothesis or thesis statement regarding the proposal. The project objectives are the project's intent to resolve the problem and sets measurable markers of success.	☐	☐	

IV. Research Methods and Procedure– Maximum 20 Points	Yes	No	Score
Identify the research design and methods. Provide a step-by-step outline of data or information collection. This is where the researcher describes how he/she is going to gather information (methods) and then explain each method.	☐	☐	

V. Data or Information Analysis – Maximum 5 Points	Yes	No	Score
Describe how the data or information will be analyzed regarding the project objectives. If the data collection requires statistical analysis, state the analysis that will be performed.	☐	☐	

VI. Budget and Budget Justification – Maximum 10 Points	Yes	No	Score
The purpose of the budget section is to provide the proposal reviewer with a clear line-item explanation of how grant funds will be spent.	☐	☐	

VII. Timeline – Maximum 5 Points	Yes	No	Score
Describe the time schedule related to the project.	☐	☐	

VIII. Publication Plan – Maximum 5 Points	Yes	No	Score
Describe what will be the plan for the project outcome.	☐	☐	

IX. Anticipated Value of the Project – Maximum 10 Points	Yes	No	Score
Describe the importance of the project and the rationale for why this project merits funding.	☐	☐	

X. Vita – Maximum 10 Points	Yes	No	Score
Include a short version of the Vita, not to exceed three pages.	☐	☐	

Total points: _____